

**San Jacinto College District
Regular Board Meeting Minutes**

August 6, 2018

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, August 6, 2018, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:	Debra Acuff	Allatia Harris	Heather Rhodes
	Joshua Banks	Joseph Hebert	Shelley Rinehart
	Lindsay Banks	Ed Hugetz	Carla Ruffins
	Rhonda Bell	Clare Iannelli	Juan Sanchez-Munoz
	Hilda Boyce	Mini Izaguirre	Thomas Schoenbein
	Lester Byrd	Sallie Kay Janes	Kelly Simons
	Pam Campbell	Bryan Jones	Debbie Smith
	Tonja Conerly	Ruth Keenan	Danny Snooks
	Teri Crawford	Tami Kelly	Steve Trncak
	William Davis	Faiza Khoja	Akif Uzman
	Suzanne Deblanc	Ann Kokx-Templett	Leigh Von Horn
	Bill Dickerson	Helen LaCour	Bill Welch
	Bill Dowell	Scott Marzilli	Jackie Welch
	Dawson Dreiling	Kevin McKisson	Niki Whiteside
	Chris Duke	Paula Mendoza	Van Wigginton
	Dianne Duron	Robert Merino	Laurel Williamson
	Iweanya Edward	Kevin Morris	Teri Zamora
	Mark Emery	Sarah Noster	Joanna Zimmerman
	Maria Fargo	Juliana Nichols	
	Amanda Fenwick	Bill Raffetto	
	Charles Gengler	Sandra Ramirez	
	George González	Mandi Reiland	
	Rebecca Goosen	Sherilyn Reynolds	

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:05 p.m.

Roll Call of Board Members: Erica Davis Rouse
Dan Mims
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags: The invocation was given by Allatia Harris. The pledges to the American flag and the Texas flag were led by Keith Sinor.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Laurel Williamson provided an update on the partnership expansion and introductions for the signing ceremony with University of Houston-Downtown (UH-D). Dr. Juan Munoz spoke about the partnership and an official signing ceremony commenced. Representatives from UH-D included: Juan Munoz, Mike Emery, Charles Gengler, Ed Hugetz, Faiza Khoja, Scott Marzillla, Paula Mendoza, Akif Uzman, and Leigh Von Horn.
2. Van Wigginton recognized the Central Campus Phi Beta Lambda (PBL) State and National student awards. Present for this recognition: Helen LaCour (advisor), Sherilyn Reynolds (advisor), Dawson Dreiling, and Sarah Noster.
3. Dr. Bill Raffetto recognized Juliana Nichols for being National Runner up in Medical Technology at Skills USA.
4. Ruth Keenan recognized Jackie Welch for receiving the San Jacinto College Foundation Distinguished Service Award.

Student Success Presentations: Dr. Laurel Williamson, Niki Whiteside, Tonja Conerly, and Hilda Boyce provided an update on the courses materials initiatives.

Communications to the Board:

1. A thank you was sent from the family of Thaddeus King for the plant sent in his memory.
2. A thank you was sent to the Board from Ruth and Gordie Keenan, for the plant sent in memory of his mother.
3. A thank you was sent to the Board from Bo Hopper and Mandi Reiland, for the plant sent in memory of his grandfather.
4. A copy of the Opportunity News was provided to each Board member.

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board: There were no citizens desiring to be heard before the Board.

Informative Reports: Chair Marie Flickinger indicated such reports were in the Board documents and online.

- A. San Jacinto College Financial Statements
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

Motion 9886 Motion was made by Larry Wilson, seconded by Erica Davis Rouse, for approval of Policy VI.6004.B: Student Conduct and Discipline – Second Reading.

Consideration of Approval of Policy VI.6004.B: Student Conduct and Discipline – Second Reading **Motion Carried.**

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9887 Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for Approval of Policy VI.6004.C: Student Complaints – Second Reading.

Consideration of Approval of Policy VI.6004.C: Student **Motion Carried.**

Complaints – Second Reading **Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9888 Motion was made by Erica Davis Rouse, seconded by Keith Sinor for approval of Policy VI.6004.D: Campus Sexual Misconduct – Second Reading.

Consideration of Approval of Policy VI.6004.D: Campus Sexual **Motion Carried.**

Misconduct – Second Reading **Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9889 Motion was made Keith Sinor, seconded by Dan Mims, for Approval of Banking and Investment Resolutions.

Consideration of Approval of Banking and Investment Resolutions **Motion Carried.**

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9890 Consideration of Approval of the Annual Review of the Investment Policy and Strategy of the College	Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for Approval of the Annual Review of the Investment Policy and Strategy of the College. Motion Carried. Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson Nays: None
Motion 9891 Consideration of Approval of Reauthorization of Full-time Salary Schedules, Part- time Hourly Pay Rates, and Stipends and Market Premiums for 2018-2019	Motion was made by Larry Wilson, seconded by Erica Davis Rouse, for Approval of Reauthorization of Full-time Salary Schedules, Part-time Hourly Pay Rates, and Stipends and Market Premiums for 2018-2019. Motion Carried. Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson Nays: None
Consideration of Approval of Policy III.3000.A: Campus Carry – First Reading	Informational item on Policy III.3000.A: Campus Carry – First Reading (Information Only). No vote needed. Brenda Hellyer stated that this is a revision to the current policy. This modification will clarification on college events with minors. There will also be a clarification on prohibiting handguns in college owned or leased vehicles.
Consideration of Approval of Policy #: Finance Standards - First Reading	Informational item on Policy #: Finance Standards – First Reading (Information Only). No vote needed.
Motion 9892 Consideration of Purchasing Requests	Motion was made by Dan Mims, seconded by Erica Davis Rouse, for approval of the purchasing requests. RFP #18-11 Contract for Carpet and Flooring Services \$150,000 RFP #18-30

Contract for Media Buying and Placement Services	1,000,000
Purchase Request #1 Approval of Guaranteed Maximum Price for North Campus Cosmetology and Culinary Center	22,000,000
Purchase Request #2 Approval of Guaranteed Maximum Price for South Campus Cosmetology Center	13,300,000
Purchase Request #3 Additional Funds for Program Management Services	600,000
Purchase Request #4 Additional Funds for Medical Equipment and Supplies	50,000
Purchase Request #5 Additional Funds for Industrial Technology Tools and Equipment	50,000
Purchase Request #6 Additional Funds for Science Lab Supplies and Equipment	40,000
Purchase Request #7 Approval of Contract Extension for Petrochemical Consulting Services	<u>98,750</u>
TOTAL OF PURCHASE REQUESTS:	\$37,288,750

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9893
Consent Agenda**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the July 9, 2018 Board Workshop, Public Budget Hearing, and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements, and 2018-2019 Professional Contract Recommendations
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 8:04 p.m.