

**San Jacinto College District
Regular Board Meeting Minutes**

May 1, 2023

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, May 1, 2023, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Larry Wilson
Dr. Ruede Wheeler

Chancellor: Brenda Hellyer

Others Present:

| | | |
|-----------------------|---------------------|--------------------|
| Shunta Antuli | Susana González | Mandi Reiland |
| Rhonda Bell | Kevin Hale | R Ridley |
| Jimmie Bennett | Brad Hance | Shelley Rinehart |
| Lynne Brandt | Allatia Harris | Eddy Ruiz |
| Bailey Butler | Damon Harris | S Rushing |
| Mary Jane Caddell | LaTasha Henderson | Romeo Saenz |
| Robert Cage | Jerelyn Hughes-Glen | Joseph Schenck |
| Michelle Cantu-Wilson | Carin Hutchins | Sebastian Solis |
| Debra Clarke | Sallie Kay Janes | Janice Sullivan |
| Laura Cole | Robert Jeter III | Ken Tidwell |
| Jacquelynn Conger | Matt Keim | Graham Tobin |
| Teri Crawford | Aaron Knight | Steven Tristan |
| Gloria Davis | Carrol LaRowe | Jordan Tucker |
| Wiley Davis | Kalena Leonard | Shanedria Wagner |
| Marcy Deajon | Jemina MacHarry | Richard Watson |
| Vicente DelAngel | DeRhonda McWaine | Sarah Watson |
| Kim DeLauro | Lamar McWaine | Karen Wheeler-Hall |
| Chris Duke | Bernie Milstein | Niki Whiteside |
| Jonathan Estrada | Mike Mizma | Van Wigginton |
| Teddy Farias | Kevin Morris | Laurel Williamson |
| Rachel Garcia | Joe Pena | Teri Zamora |
| Scott Gernander | JR Ragisis | Joanna Zimmermann |

Call the Meeting to order: Chair Flickinger called the Regular Meeting of the Board of Trustees to order at 7:01 p.m.

Roll Call of Board Members: Chair Flickinger conducted a roll call of the Board members:
Erica Davis Rouse

Marie Flickinger
Dan Mims
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags:

The invocation was given by Dr. Aaron Knight. The pledges to the American flag and the Texas flag were led by Dan Mims.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Van Wigginton recognized the See to Succeed Program.
2. Van Wigginton recognized the Texas Music Educators Association Awardees.
3. Teri Zamora recognized San Jacinto College for receiving the Claims Administrative Services Receipt of CAS Safety Award for Superior Loss Control Results for 2021-2022 Plan Year.
4. Faculty Senate President Kevin Hale provided the 2022-2023 Faculty Senate update.

Student Success Presentations:

1. Niki Whiteside and Amanda Fenwick provided a presentation on San Jac Online.
2. The presentation on Career and Workforce Pathways was tabled.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items:

1. A thank you was sent to the Board from Michael Marchuk for the plant sent in memory of his grandson.

Public Comment:

There were two citizens desiring to speak before the Board.

1. Robert Jeter III
2. Shanedria Wagner

Informative Reports:

Chair Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Monthly Financial Statements March 2023
 - b. San Jacinto College Monthly Investment Report March 2023
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

**Motion 10269
Consideration of
Approval of
Amendment to the
2022-2023 Budget for
Restricted Revenue**

Motion was made by Keith Sinor, seconded by Dan Mims, for approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

**and Expenses
Relating to Federal
and State Grants**

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10270
Consideration of
Approval of Non-
Credit Course
Enrollment Charges**

Motion was made by Dan Mims, seconded by Larry Wilson, for approval of Non-Credit Course Enrollment Charges.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10271
Consideration of
Approval to Execute a
Payment in Lieu of
Taxes Agreement
with Gulf Stream
Marine, Inc. and
Issue a Letter of Non-
Opposition**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval to Execute a Payment in Lieu of Taxes Agreement with Gulf Stream Marine, Inc. and Issue a Letter of Non-Opposition.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Consideration of
Approval of Policy
IV.4000.P Tuition
Reimbursement and
Spouse/Dependent
Tuition Discount –
First Reading
(Informational Item)**

Consideration of Approval of Policy IV.4000.P Tuition Reimbursement and Spouse/Dependent Tuition Discount – First Reading (Informational Item).

No vote required.

**Motion 10272
Consideration of
Purchasing Requests**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for approval of the purchasing requests.

Purchase Request #1
RFP 23-23, Consideration of Approval to Contract for
Landscaping and Grounds Maintenance Services \$850,000

Purchase Request #2
Consideration of Approval of Additional Funds for
DOL H1-B Grant Subrecipients 1,096,237

Purchase Request #3
RFP 23-15, Consideration of Approval to Contract for
Beverage Vending and Pouring Rights 70,000

Purchase Request #4
Consideration of Approval to Purchase Electrical Supplies and
Equipment 160,000

| | |
|--|----------------|
| Purchase Request #5 Consideration of Approval of Additional Funds for Temporary Staffing Services | 150,000 |
| Purchase Request #6 Consideration of Approval to Purchase Ballistic Shields | 127,200 |
| Purchase Request #7 Consideration of Approval to Purchase Upfitting for Police Vehicles | 108,000 |
| Purchase Request #8 Consideration of Approval of Additional Funds for Food Distributor Services | 100,000 |
| Purchase Request #9 Consideration of Approval of Additional Funds for Semi-Tractor and Bus Repair | <u>100,000</u> |
| TOTAL OF PURCHASE REQUESTS | \$2,761,437 |

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10273
Consent Agenda**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, to approve the consent agenda.

- A. Approval of the Minutes for the April 3, 2023, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2023-2024 Part-Time Hourly Rate Schedule, Extra Service Agreements, and 2023-2024 Faculty Contract Recommendations
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on June 5, 2023
- F. Approval of Corrections to the Minutes for the March 6, 2023, Regular Board Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Items for Discussion/
Possible Action** There were no additional items discussed.

Adjournment: Chair Flickinger adjourned the meeting at 8:02 p.m.