

Purchase Request #2
Regular Board Meeting November 2, 2020

Consideration of Approval to Contract for College-wide Elevator Modernization

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with Elevator Transportation Services, Inc. for the College-wide elevator modernization project.

BACKGROUND

In September 2019, the Board authorized the competitive sealed proposals (CSP) procurement method for the college-wide elevator modernization project. Project requirements developed by the College were used as part of the documentation package required for public solicitation of proposals in accordance with the Texas Government Code §2269.151. CSP #21-02 was issued on September 4, 2020 to procure services for this project. Seven responses were received and evaluated by a team comprised of representatives from facilities services staff, capital projects staff, and AECOM. The evaluation and ranking of the submittals were based on criteria published in the solicitation. Elevator Transportation Services, Inc. received the highest overall score.

IMPACT OF THIS ACTION

This action will authorize a contract to modify eleven of the oldest elevators in the College inventory, bringing each up to current code standards for safety, while improving their appearance and reducing routine maintenance needs. This upgrade will materially improve the condition of elevators in buildings A-1, C-14, C-20, N-8, N-10, S-8, S-10, and S-11.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated contract value for this project is \$694,233. The intent is to reuse certain parts, dependent upon further inspection and evaluation after disassembly. For that reason, we request approval of an additional 20 percent contingency amount of \$138,847. This expenditure will not exceed \$833,080 and will be funded from the 2015 Bond Program.

MONITORING AND REPORTING TIMELINE

The work will commence upon execution of a contract and is expected to be completed during 2021. This project will be monitored by capital projects personnel and program management will be provided by AECOM.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

Chuck Smith	281-998-6341	charles.smith@sjcd.edu
Randi Faust	281-998-6348	randi.faust@sjcd.edu

ATTACHMENT NO. 1

**CSP 21-02 College-Wide Elevator Modernization
Evaluation Summary**

Criteria Descriptions	Maximum Value	Elevator Transportation Services, Inc.	EMR Elevator, Inc.	Elevator Repair Service, Inc. (ERS, Inc.)	Otis Elevator Company	Prestige Elevator Services, LLC	RICO Elevators, Inc.	Thyssenkrupp Elevator
Proposed Contract Amount	35	29.33	21.18	12.67	Non-Responsive	28.95	35.00	16.20
General Information, Staffing Plan, Management Plan, Schedule, Workload	25	14.50	20.19	22.13		10.00	12.75	21.75
History and Experience	25	18.19	21.63	21.44		14.44	16.06	23.25
Safety Record and Program	10	7.63	6.13	7.81		3.50	7.13	6.00
Financial Records	5	4.75	4.13	4.75		4.63	2.13	4.75
Total	100	74.40	73.26	68.80	-	61.52	73.07	71.95

Final Ranking

1	Elevator Transportation Services, Inc.	74.40
2	EMR Elevator, Inc.	73.26
3	RICO Elevators, Inc.	73.07
4	Thyssenkrupp Elevator	71.95
5	Elevator Repair Service, Inc. (ERS, Inc.)	68.80
6	Prestige Elevator Services, LLC	61.52
7	Otis Elevator Company	-