

**San Jacinto College District
2023-2024 Salary Rate Table
PART-TIME HOURLY RATES**

Position Classification	Position Description	New Hourly Rate
Administrative/ Clerical Accounting	Administrative Assistant I	\$ 11.50
	Administrative Assistant II (with one year experience)	\$ 13.50
	Accounting Assistant	\$ 13.50
	Student Account Specialist	\$ 13.50
	Payroll Specialist w/Payroll and Banner experience	\$ 18.00
	Accounting Specialist (with 3 years experience)	\$ 18.00
	Senior Accounting Specialist (AA/AS degree + 3 years experience)	\$ 21.00
	Accountant (Bachelor's degree)	\$ 26.00
	Senior Accountant (Master's degree in Accounting or CPA license)	
Athletics	Athletics Facilities Coordinator	\$ 15.00
	Athletics Assistant Coach	\$ 21.00
	Athletic Trainer w/ TX license (daily service, practice, and games)	\$ 30.00
Center for Petrochemical, Energy, & Technology	Petrochemical Client Preceptors	\$ 57.00
	API NDT Training Instructor (with level 3 certification)	\$ 75.00
	API NDT Test Proctor (with level 3 certification)	\$ 75.00
	Process Safety Certificate Program Subject Matter Expert	\$ 75.00
Children's Center	Teacher's Aide	\$ 12.50
	Assistant Teacher (CDA or 12 hours in early childhood)	\$ 13.50
	Cook	\$ 12.00
	Children's Center Teacher (with appropriate credentials)	\$ 16.50
College Police	Telecommunicator	\$ 18.50
Continuing & Professional Development	<i>Development Dimensions International (DDI) Leadership Program</i>	
	DDI Certified Instructor / Facilitator	\$ 70.00
	Motorcycle Maintenance/Repair Technician	\$ 15.50
	Emergency Medical Services / Continuing Education Coordinator	\$ 30.00
	Variable part-time Instructor rate for classes approved with less than minimum number of students. Reduction of \$4.00 per contact hour for first student below minimum. Reduction of \$3.00 per contact hour for each subsequent student below minimum. All reductions must be approved by CPD Dean or Associate Vice Chancellor.	\$ 50.00
	Variable part-time Lab Assistant Instructor rate for classes approved with less than minimum number of students. Reduction of \$2.00 per contact hour for each student below minimum. All reductions must be approved by CPD Dean or Associate Vice Chancellor	\$ 32.00
Departmental Labs	Specialty Lab Assistant I	\$ 12.50
	Specialty Lab Assistant II	\$ 15.50
Facilities	Groundskeeper	\$ 15.00
Fine Arts	Student Accompanist	\$ 15.00
	Assistant Manager, Theater	\$ 15.00
	Theatre Scene Shop Specialist	\$ 16.00
	Gallery Specialist	\$ 17.00
	Manager, Theater	\$ 17.00
	Life-Drawing Model	\$ 18.00
	Faculty Accompanist (Faculty with credentials)	\$ 50.00
Food Service	Cashier I	\$ 11.50
	Cashier II	\$ 12.00
	Grill Cook I	\$ 13.00
	Grill Cook II	\$ 14.00
	Team Leader	\$ 15.50

Position Classification	Position Description	New Hourly Rate	
Grant Funded	Grant-Funded Basic Tutor (tutor for students not maintaining minimum stated requirements)	\$ 12.00	
	Grant-Funded Tutor / Mentor (tutor for students not maintaining minimum stated requirements; Mentor for achieving goals and supporting grant program activities)	\$ 13.00	
	Grant-Funded Retention Specialist	\$ 20.00	
	Grant-Funded Project Assistant	\$ 16.00	
	Grant-Funded Training Coordinator	\$ 21.00	
	Grant-Funded Project Coordinator	\$ 25.00	
	Grant-Funded Project Manager	\$ 27.00	
	Grant-Funded Project Director	\$ 30.00	
	Grant-Funded Senior Project Director (with SLT approval)	\$ 40.00	
Information Technology / Interactive Learning Centers	Information Technology Intern	\$ 15.00	
	Computer Lab Assistant I	\$ 12.50	
	Contact Center Assistant I	\$ 12.50	
	Help Desk Assistant I	\$ 13.00	
	Tech Support I	\$ 17.00	
	Computer Lab Assistant II	\$ 15.50	
	Contact Center Assistant II	\$ 15.50	
	Help Desk Assistant II	\$ 17.00	
	Tech Support II	\$ 23.00	
	Telecom Specialist - IT	\$ 30.00	
	Database Administrator	\$ 35.00	
	System Administrator	\$ 35.00	
	Network Administrator	\$ 38.00	
Instructional	Part-time Faculty Instructors - Lecture	\$ 50.00	
	Part-time Faculty Instructors - Lab	\$ 50.00	
	Part-time Faculty Instructors - Private Lessons	\$ 50.00	
	Part-time Faculty CPET Lab Commissioning	\$ 50.00	
	Part-time Faculty Non-instructional	\$ 35.00	
	Part-time Faculty Program Coordinator	\$ 35.00	
	Part-time Faculty Professional Development (ad hoc training, non-curriculum)	\$ 25.00	
	Full-time Faculty Non-instructional	\$ 35.00	
	Full-time Faculty Externship	\$ 50.00	
	Full-time Faculty CPET Lab Commissioning	\$ 50.00	
	Full-time Faculty Formula Pay - Lecture	\$ 62.70	
	Full-time Faculty Formula Pay - Lab	\$ 62.70	
	Independent Study Pay - per student to a maximum of 5	\$ 200.00	
	Full-load Adjunct, with approval by appropriate Dean and Provost	Hourly Rate + \$2,500 per semester	
	<i>Faculty Advising:</i>		
	Faculty Advisor - Student Success course (GUST 0305, EDUC 1100, PSYC 1100)	\$350 per course/ semester	
	Faculty Advisor - EPCC and all other courses		
Professional	Administrative Intern	\$ 15.00	
	Emergency Management Specialist	\$ 15.00	
	Grant Writer	\$ 16.00	
	Program Assistant	\$ 16.00	
	Certification Course Coordinator	\$ 16.00	
	Librarian w/Bachelor of Library Science	\$ 20.00	
	Coordinator (w/appropriate credentials)	\$ 21.00	
	Grant Developer (Bachelor's degree)	\$ 26.00	
	Procurement Specifications Technical Writer	\$ 26.00	
	Project Manager	\$ 27.00	
	Business Advisor, SBDC	\$ 28.00	
	Fire and Life-Safety Inspector	\$ 30.00	
	Librarian w/MLS, MLIS or equivalent w/experience	\$ 30.00	
	Winter Mini Coordinator (Librarian/Faculty with credentials)	\$ 50.00	
	Professional Translator (Faculty with credentials in language used)	\$ 50.00	

Position Classification	Position Description	New Hourly Rate
Student Services	Orientation Leader	\$ 12.00
	Student Ambassador	\$ 12.00
	Enrollment Specialist	\$ 13.50
	Testing Specialist (certified)	\$ 13.50
	Financial Aid Specialist	\$ 15.00
	Records Specialist	\$ 15.00
	Admissions Advisor	\$ 18.00
	Educational Planner	\$ 21.00
	Financial Aid Advisor	\$ 21.00
	Outreach Advisor	\$ 21.00
	Program Advisor	\$ 21.00
	Banner Student System Services Specialist	\$ 21.00
	Mental Health Counseling Intern (enrolled in accredited MSW program)	\$ 22.00
	Counselor (w/appropriate credentials)	\$ 30.00
(Accessibility Services)	<i>Hearing Impaired Students</i>	
	Transcribers / Note Takers	\$ 11.50
Student Success Centers / Supplemental Instruction	<i>Peer Tutors:</i>	
	Non-Certified Tutors (basic training completed, working towards Level I Certification)	\$ 12.00
	Certified Level I - After one long semester with 10 hours training & 25 hours tutoring completed	\$ 13.00
	Certified Level II - After two long semesters with 20 hours training & 50 hours tutoring completed	\$ 14.00
	Certified Level III - After three long semesters with 30 hours training & 75 hours tutoring completed (must also complete a project related to the tutoring and resource center)	\$ 15.00
	Certified Tutor, Level III with Associate degree	\$ 16.00
	Certified Tutor, Level III with Bachelor's degree	\$ 17.00
	Certified Tutor, Level III with Master's degree	\$ 19.00
	Faculty Tutor w/credentials	\$ 23.00
	Supplemental Instruction Leader I	\$ 12.50
Supplemental Instruction Leader II	\$ 15.50	
Summer Camps	Camp Director	\$ 50.00
	Camp Lead Instructor	\$ 37.00
	Camp Assistant Instructor	\$ 25.00
	Camp Helper/Monitor	\$ 12.00
Technical	Toolroom Attendant	\$ 11.50
	Tool / Equipment Specialist	\$ 14.00
	HVAC Intern	\$ 16.00
	Maritime Equipment Technician	\$ 25.00