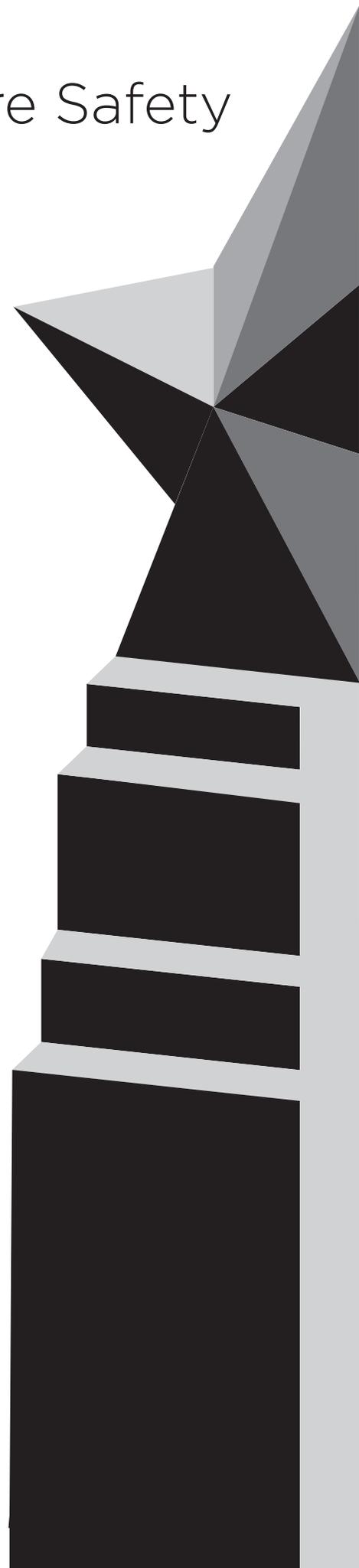


Campus Security and Fire Safety  
**Report 2014**

San Jacinto College  
Police Department



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## A Message from the Chancellor

Student success is at the core of everything we do at San Jacinto College. Ensuring that our campuses are safe for all (students, employees, and visitors) is an important and integral part of that student success. The preparation and diligence of the San Jacinto College Police Department affords us the opportunity to enjoy a safe learning and working environment.

The campuses are patrolled 24 hours a day, seven days a week, 365 days a year, by a professional police force committed to providing the highest quality of public safety. Our officers, led by Chief William Taylor, are ready and willing to help our students and employees, whether in an emergency or simply for an escort before or after hours.

Safety is best achieved when everyone participates. It is important to remember that personal safety begins with you, each member of the San Jacinto College community. By working with our professional and dedicated police department staff, each of us can help maintain personal safety and the security of personal property.

We are committed to your safety. Please help by remaining vigilant and aware of your surroundings whenever you are at any of our San Jacinto College locations. Report any suspicious activity immediately to the college police. We can all make a difference in the safety of our community.

Sincerely,

A handwritten signature in black ink that reads "Brenda Hellyer". The signature is written in a cursive style.

Brenda Hellyer, Ed.D  
Chancellor, San Jacinto College

## **A Message from the Chief of Police**

Each August San Jacinto College welcomes a new assortment of students. Some recently graduated from high school are beginning their studies towards bachelor's degrees from four-year institutions of higher education. Others are pursuing education and training in technical fields that will lead to certification and employment in their selected career paths. Some are looking to change their careers with new skills and education. And in some cases, they are high school students looking to complete their basic education and a little more. Whatever your goals, the San Jacinto College Police Department is here to provide you with a safe and secure learning environment.

San Jacinto College is comprised of highly educated faculty and a strong professional staff that support the mission of the College. The police department is no exception. The police officers and telecommunications personnel meet the Texas Commission on Law Enforcement (TCOLE) requirements for licensing peace officers and telecommunicators and many carry higher levels of certification. The College is very selective in hiring police officers to work on the three San Jacinto College campuses. Our police officers also reflect the community they serve. Many have years of varied law enforcement experience, and others are first-time police officers developing a strong sense of community service. In either case, they provide a high level of caring professional service to the San Jacinto College community.

The police department uses video surveillance of parking areas at the three San Jacinto College campuses and the district administration office to enhance safety and provide documentation of activity occurring in the public spaces of the College. This video surveillance system is both a deterrent to criminal activity and a tool for investigating crimes that may occur. The video surveillance system complements the blue light emergency phones and the emergency telephones in all College elevators that ring to the San Jacinto College police communications center. The communications center is staffed 24 hours a day, seven days a week, with highly trained telecommunicators who coordinate the flow of information for services between the members of the community and the police personnel out on the campuses.

Although the College provides a well-staffed, trained, and professional police department to keep the campuses safe, your safety and security at the College begins with you. Please be aware of the activity around you and contact the San Jacinto College Police Department if you are concerned about your safety or have an unsafe condition to report. Simply call 5555 from any College phone, use a blue light emergency or elevator phone, or call 281-476-9128 from your cell phone. True safety on campus is a partnership between you and us.

William F. Taylor  
Chief of Police  
San Jacinto College  
8060 Spencer Highway  
Pasadena, Texas 77505  
281-542-2064  
william.taylor@sjcd.edu

# SAN JACINTO COLLEGE POLICE DEPARTMENT

## MISSION STATEMENT

The mission of The San Jacinto College police department is to serve and enrich the College community quality of life by promoting and maintaining a safe and secure environment.

### VALUES

**INTEGRITY:** The San Jacinto College community's trust and confidence in the police department is earned by the integrity of its police officers. All San Jacinto College Police Department officers are expected to conduct themselves in a manner that is fair, ethical, and exhibits a sense of duty and honor for the position entrusted to them.

**JUSTICE:** The administration of law and order is based upon the concept of justice for all and the preservation of constitutional rights. The fulfillment of that ideal requires a commitment by police officers to protect citizens and to strive to ensure that citizens will be treated with respect, dignity, and fairness.

**SERVICE:** As members of the law enforcement profession, San Jacinto College Police Department personnel recognize the significance of serving the College community. As such, all San Jacinto College Police Department employees are duty bound in their commitment to provide excellent service.

**TRUST:** The San Jacinto College community has entrusted the police department to exercise its authority with discretion, good judgment, respect, and a commitment to honesty, justice, and diversity. Each member of San Jacinto College Police Department strives to build upon the trust and confidence of the students, staff, faculty, and general public.

### VISION

The vision of The San Jacinto College Police Department is to be a recognized leader in higher education law enforcement by providing the College community with excellent law enforcement and security services using the most current best practices available.

### GOALS

- Maintain a staff of highly competent, ethical, and committed police officers and support personnel.
- Provide police personnel with quality training and development opportunities that increase their skills and competencies in delivering service to the College community.
- Collaborate with other College departments to present educational and awareness programs that increase College community members' understanding of personal safety and security.
- Provide excellent law enforcement and security services delivered with empathy, understanding and intelligence.
- Use College resources effectively and efficiently.

# SAN JACINTO COLLEGE POLICE DEPARTMENT

## ANNUAL SECURITY REPORT - 2014

The San Jacinto College Police Department is responsible for preparing and distributing the Annual Security Report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). The Annual Security Report is published every year by October 1st and contains three years of selected campus crime statistics and certain campus security policy statements in accordance with the Clery Act.

The San Jacinto College Police Department prepares the Annual Security Report and statistical

information with input from various sources such as local law enforcement agencies, physical plant, division of student affairs, and campus officials.

Designated campus officials or "campus security authorities" include, but are not limited to, directors, deans, department heads, designated human resource department personnel, judicial affairs deans, advisors to students and student organizations, and coaches.

### PURPOSE OF ANNUAL SECURITY REPORT

Enacted in 1990, The Student Right to Know and the Campus Security Act was designed to assist students in making decisions which affect their personal safety and to ensure institutions of higher education provide students, staff, and faculty and prospective students, staff and faculty the information they need to avoid becoming victims of campus crime.

The Higher Education Act of 1998 and the subsequent amendment of the implementing regulations (34 C.F.R.668.46) significantly expanded institutions' obligations under the Act. The Act was also renamed the "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" (hereafter the Clery Act). The Clery Act requires colleges and universities to:

- Publish an annual report every year by Oct.1 that contains three years of selected campus crime statistics and certain campus security statements.

- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities. The statistics must be gathered from campus police or security, local law enforcement, and other College officials who have "significant responsibility for student and campus activities."
- Provide "timely warning" notices of those crimes that have occurred and pose an on-going "threat to students and employees."
- Disclose in a public crime log "any crime that occurred on campus . . . or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department."

### DISCLOSURE OF ANNUAL REPORT NOTIFICATION

Each year, an email notification is sent to all current students, faculty, and staff providing the website address to access this report: [www.sanjac.edu/police](http://www.sanjac.edu/police). Upon request, prospective students and employees may obtain a written paper copy of the Annual Security Report that also includes the Fire Safety Report at the San Jacinto College Police Department located at 8060 Spencer Highway in Pasadena, Texas 77505, or by calling (218) 476-1820.

# ENFORCEMENT AUTHORITY

The San Jacinto College Police Department is the primary police authority for San Jacinto College. Its police officers are certified Texas Peace Officers as defined in article 2.12 of the Texas Code of Criminal Procedure. Pursuant to Section 51.203 of the Texas Education Code, the primary jurisdiction of San Jacinto College officers includes all counties in which property is owned, leased, or otherwise under the control of San Jacinto College. Within their primary jurisdiction, San Jacinto College Officers:

- Are vested with all the powers, privileges, and immunities of peace officers;
- May arrest without warrant any person who violates state law, in accordance with chapter 14, of the Texas Code of Criminal Procedure.

- May enforce all traffic laws on streets and highways.

Pursuant to Section 51.210 of the Texas Education Code, San Jacinto College officers are also empowered to enforce the rules and regulations of San Jacinto College. The San Jacinto College Police Department also works regularly with the City of Pasadena police department, the City of La Porte police department, the Deer Park police department, the Harris County Sheriff's Office, and other local law enforcement agencies on criminal investigations. The San Jacinto College Police Department will provide and seek assistance from other federal, state, county, and local law enforcement agencies and maintains Memorandums of Understanding with local law enforcement agencies.

## PROFESSIONAL STANDARDS

The San Jacinto College Police Department's ability to develop and sustain the public's trust involves our commitment to provide excellent services in our efforts to promote and maintain a safe and secure College community. All members of the San Jacinto College community can expect to be treated in a courteous and professional manner by members of our department.

The San Jacinto College Police Department will not tolerate an employee who acts unprofessionally or who does not provide an appropriate and reasonable level of service. We also wish to recognize instances where our employees have been especially helpful or have exceeded your expectations in the service they have provided.

The foundational dynamic of the relationship between the police and the public requires interdependence, not independence. The public are the police, and the police are the public, and it is essential that the services provided to the San Jacinto College community are acceptable. Thus, it is important that we obtain feedback from the community we serve regarding the quality of service deliverables.

We strongly encourage you to help us improve your police department by bringing any complaints and compliments to the attention of any of the following individuals in a timely manner:

The watch commander for the shift, who is a police lieutenant: 281-476-1820. This individual is responsible for police operations during their shift.

- The Chief of Police  
William F. Taylor  
8060 Spencer Highway  
Pasadena, Texas 77505  
281-542-2064  
william.taylor@sjcd.edu

# INCIDENT REPORTING AND RESPONSE

Any on-campus emergency, criminal offense, or suspected criminal activity, should be reported immediately to the College police by dialing 5555 from any campus phone. Also, you can use one of the many emergency blue light telephones located throughout the campuses. Campus elevators are equipped with emergency phones. Upon receipt of the call, the San Jacinto College police communications center personnel can supply information or dispatch officers as necessary. For non-emergencies, dial (281) 476-1820. To contact the College police from an off-campus phone or cell phone, please call (281) 476-9128. The San Jacinto College police will respond as quickly and safely as possible to any request for assistance, whether it is an emergency or not. Response time is based on

current activity and severity of the call. Crimes in progress, alarms, traffic accidents with injuries, and medical assists have a higher priority than other types of calls.

Members of the San Jacinto College Police Department conduct high visibility patrol and are accessible to the College community through the use of marked police vehicles, golf carts, bicycles and on foot walking through the campus and buildings. Police officers are encouraged to make frequent contact with members of the College community.

If you have witnessed, received information of criminal activity or been the victim of a crime, please contact the San Jacinto College police immediately.

## REPORTING OFF CAMPUS CRIMES

Members of the College community are encouraged to report crimes that occur off of a San Jacinto College campus to the local law enforcement agency serving that jurisdiction. If you are unsure of which jurisdiction the crime should be reported

to, you may contact the San Jacinto College Police Department for assistance in determining to which law enforcement jurisdiction you should report the crime.

## DAILY CRIME LOG

Each day, the San Jacinto College Police Department compiles a "Daily Crime Log" that is available to the public. This summary identifies the type, location, time, and date the crime was reported to the

College's police department. You may view a printed copy of this report at the San Jacinto College Police Department records office located at 8060 Spencer Highway, Pasadena, Texas 77505.

## CONFIDENTIAL REPORTING OF CRIMES

The College police department is committed to protecting the privacy of individuals who report incidents of abuse, violence or other crimes, to the extent permitted by law and subject to the College's need to protect the safety of others in the

college community. The department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Felony crimes may be reported anonymously by calling Crime Stoppers at (713) 222-TIPS (8477).

## OTHER CONSIDERATIONS

The office of the dean of students can assist the victim with issues including, but not limited to, class schedule changes, or withdrawal procedures. Retaliation against any employee or student for reporting a crime in good faith or for participating

in an investigation of such crimes is prohibited. Any employee or student who does so may be subject to disciplinary and or legal action.

## REPORTING CRIMINAL OFFENSES TO CAMPUS SECURITY AUTHORITIES

Faculty, staff, and students are encouraged to report any criminal offenses occurring on or near the San Jacinto College campus to the College police department. The college police department will assist you in reporting off-campus criminal offenses to the proper law enforcement agency. You may also report criminal offenses to designated campus officials including, but not limited to, directors, deans, department heads, human resources, advisors

to students/student organizations, athletic coaches, or to local law enforcement agencies.

Although exempt from the reporting requirements of the Clery Act, pastoral and professional mental health counselors are encouraged to refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual statistics, especially if the incident may pose an ongoing threat to the campus community.

## TIMELY WARNINGS

In consultation with the Chancellor/Vice Chancellor of Fiscal Affairs or his/her designee, San Jacinto College is responsible for issuing timely warnings in compliance with the Jeanne Clery Act, 20 U.S.C. § 1092(f) et seq. Jeanne Clery Act, 20 U.S.C. § 1092. The San Jacinto College Police Department will continuously and diligently work and coordinate with local, state, and federal law enforcement agencies to address exigent public safety concerns.

The San Jacinto College Police Department, designated campus safety authorities and San Jacinto College administrators will collaborate regarding if and when a timely warning should be issued.

The decision to issue a timely warning shall be made on a case-by-case basis in compliance with the Clery Act and will consider all available facts.

The issuance of the notification shall be based upon whether the crime is considered a serious ongoing threat to members and guests of the College community with consideration given to whether it will compromise law enforcement efforts.

Anyone with information warranting a timely warning should report the circumstances immediately to the San Jacinto College Police Department by phone at (281) 476-1820 or in person at the San Jacinto College Police Department 8060 Spencer Highway, Pasadena, Texas 77505.

## PROCEDURE

When a determination has been made that a timely warning should be issued, the San Jacinto College police, in collaboration with the marketing and public relation department will inform the campus community of the incident by taking one or more appropriate steps to ensure timely notification:

- Invoke SOS AlertMe text and voice message system. Members of the campus community may enroll to receive these notifications at [www.sanjac.edu/alert-me](http://www.sanjac.edu/alert-me).
- College-wide email of the timely warning notice.
- Post the warning on the San Jacinto College website [www.sanjac.edu](http://www.sanjac.edu) Such warning(s) may include, but are not limited to, the following information: Type of crime, date, time, and location of the incident, suspect description, public safety reminder(s)

# COLLEGE EMERGENCY NOTIFICATION PROCEDURE

The San Jacinto College's emergency preparedness, response, and evacuation protocols are published online and accessible at [www.sanjac.edu](http://www.sanjac.edu). The protocols require authorized San Jacinto College officials to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation occurring on the campus involving an immediate threat to the health and safety of students, faculty, and staff, unless issuing a notification will compromise efforts to contain the emergency. All students and employees are highly encouraged to read and review these protocols regularly.

Emergency response and evacuation procedures are tested annually. The Crisis Management Plan designates the San Jacinto College Police Department (by dialing 5555 from a campus phone) as the initial contact for reporting all emergency

situations and for response to and resolution of all emergencies. Upon receiving the report of an emergency, the responding officer will determine the appropriate level of response required and will communicate with appropriate personnel at the scene.

Emergency messages will include information detailing what has occurred and directions to the community regarding what to do next. The SJC AlertMe system will be activated to provide an emergency notification to registered users through email, voice, and/or text message. The emergency notification process does not replace the timely warning requirement. Instead, the emergency notification addresses a much wider range of threats such as gas leaks, fires, weather (tornado/hurricane), bomb threats, contagious viruses, etc.

## PROCEDURE

When a determination has been made that an emergency notification should be issued, the San Jacinto College marketing and communications department will inform the campus community by taking one or more appropriate steps to ensure timely notification:

- Invoke SJC AlertMe. Members of the campus community, as well as the general public, may enroll to receive these notifications at [www.sanjac.edu/alert-me](http://www.sanjac.edu/alert-me).
- Issue a campus-wide email of the emergency notification.

All decisions concerning the discontinuation of college functions, cancellation of classes, or cessation of operations, rest with the Chancellor or her designee. After consulting with the Emergency Management Team, the Chancellor shall be responsible for declaring a major institutional emergency. Should it be deemed necessary to warn the College community of an impending threat or emergency situation, the College Emergency Notification System will be activated.

The College Emergency Notification System consists of the following:

- Text Messaging
- Voice Messaging
- Email

Status reports will be updated and posted continuously on the following:

- College Emergency Information Line  
1-888-845-5288
- College website  
[www.sanjac.edu](http://www.sanjac.edu)

## SJC AlertMe

Providing a safe and secure environment for our students, faculty, staff, and community is a top priority at San Jacinto College. San Jacinto College has partnered with Blackboard Connect to create SJC AlertMe, which will contact members of the College community through email, voice, and text messages in the event of an emergency situation.

SJC AlertMe provides San Jacinto College with another communication tool to keep students, faculty, staff, and the community informed during threatening situations and weather-related closings. In order to receive email, voice, and text messages, **you must provide your current, up-to-date, personal contact information.** San Jacinto College current students, faculty, and staff should do this through SOS. Members of the San Jacinto College community who wish to receive SJC AlertMe messages should sign up via the link below.

SJC AlertMe will be activated when the College determines a serious threat exists and the College community must take immediate action to remain safe and secure. The system will also be used to announce an unscheduled College and / or campus closing, or cancellation of classes due to situations such as severe weather.

Email is the official form of communication with San Jacinto College students, faculty, staff, and community. All SJC AlertMe alerts will be sent via email to students' San Jacinto College email account, as well as any other email provided. When a voice message is sent, **SJC AlertMe will call each phone number that you provide regardless of whether or not the call is answered.** Text messages will only be sent once.

There is no cost to sign up for this notification service. However, when the system sends a voice or text message to your personal phone, you are responsible for any charges from your phone service provider associated with receiving voice or text messages.

In addition to SJC AlertMe, the College will continue to use its well-established communications methods including:

- The San Jacinto College website
- The San Jacinto College emergency information line at: 1-888-845-5288
- Official San Jacinto College Facebook and Twitter sites
- Local media

## EMERGENCY RESPONSE AND EVACUATION PROCEDURES

In some emergency situations, such as severe weather, utility failures, etc., an evacuation of the campus may be ordered by the Chancellor or his/her designee. A campus evacuation or closure is an organized withdrawal from campus facilities where the time of return is determined by the circumstances of the emergency or event. When such action is warranted, you will be appropriately

advised by the College Emergency Notification System.

When notified to evacuate the campus because of inclement weather, immediately proceed with Back-Up and Pack-Up Procedures securing offices and instructional areas to protect equipment and critical documents.

## BUILDING EVACUATION

A building evacuation is most commonly initiated by the building's fire alarm system. When the building fire alarm sounds:

- Evacuate the building immediately, calmly, and quickly.
- Carry all personal items, i.e. books, purses, etc. as you may not be allowed back in the building.
- Walk to the nearest exit/stairwell (close doors behind you).
- Do not use elevators.
- Proceed to designated area outside the building moving as far away from the building as possible. Do not stand on porch areas.
- Keep streets, fire lanes, hydrant areas, and walkways clear for emergency vehicles and personnel.
- Do not re-enter building until cleared by authorized personnel.
- Assist with the evacuation of individuals with special needs.

## ALCOHOLIC BEVERAGES, ILLEGAL DRUGS, WEAPONS

As an institution interested in the intellectual, physical, and psychological well-being of the campus community, San Jacinto College deems it important to curtail the abusive or illegal use of alcoholic beverages. All members of the College

community and guests are required to comply with federal, state, and local laws regarding the distribution, possession, and consumption of alcoholic beverages.

### ALCOHOL

The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of law and student rules to possess or consume alcoholic beverages on any of the College's campuses. Consequences could result in criminal charges or arrest by the San

Jacinto College Police Department and/or sanctions by the College. The office of the dean of students is committed to promoting responsible decision making regarding alcohol and drugs through educational programming, resources, and referrals.

### ILLEGAL DRUGS

Texas state law prohibits the manufacture, sale, delivery, possession, or use of a controlled substance without legal authorization. A controlled substance includes any drug, substance or immediate precursor covered under the Texas Controlled Substances Act, including but not limited to opiates, barbiturates, amphetamines, marijuana, and hallucinogens. The possession of drug paraphernalia is also prohibited

under Texas state law. Drug paraphernalia includes all equipment, products and material of any kind that are used to facilitate, or intended or designed to facilitate, violations of the Texas Controlled Substances Act. Alleged violations of this policy may result in criminal charges and will also be adjudicated through the College's dean of students disciplinary process.

### WEAPONS

In accordance with Texas Penal Code Ch. 46, it is a felony to intentionally, knowingly or recklessly possess a firearm, illegal knife or prohibited weapon (with or without a concealed handgun permit) on

the physical premises of a school or educational institution, to which includes any buildings or passenger transportation vehicles under the direct control of the educational institution.

## SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING

It is the policy of San Jacinto College to provide training, procedures, and resources to prevent the occurrence of sexual violence, dating violence and to provide an equitable complaint process that provides for prompt, fair, and impartial investigation of complaints and the imposition of sanctions against individuals who are found in violation of these laws, policies or regulations.

The College prohibits a wide range of verbal and physical behaviors, ranging from unwanted sexual comments to rape and acquaintance rape. "Consent" means assent in fact, whether express or apparent. An individual's manner of dress or the existence of a current or past dating relationship between two or more individual does not, in and of itself, constitute evidence of consent to engage in a particular sexual activity. Consent is informed and voluntary and can be revoked at any time. Additionally, there are certain instances in which an individual is physically or mentally unable to give consent.

For example:

1. The individual is under the age of 17 and is not the spouse of the actor;
2. The individual is unconscious;
3. The individual is impaired due to ingestion of a substance such as drugs or alcohol;
4. The actor compels another to submit to or participate in a sexual act by using physical force or violence against the other person or by threatening to use force or violence against another person;
5. The other person has not consented to the sexual act with the actor and the actor knows the other person is unaware that the sexual act is occurring;
6. The actor has misrepresented or concealed his or her true identity to the individual.

Victims of sexual assault, or persons who have information regarding a sexual assault, are strongly encouraged to report the incident to the San Jacinto College Police Department immediately. It is the policy of the department to conduct investigations of all sexual assault complaints with sensitivity, compassion, patience, and respect for the victim. Investigations are conducted in accordance with guidelines established by the Texas Penal Code, Code of Criminal Procedure,

and the Harris County District Attorney's Office.

All information and reports of sexual assault are kept strictly confidential. In accordance with the Texas Code of Criminal Procedures, Art. 57, victims may use a pseudonym to protect their identities. A pseudonym is a set of initials, or a fictitious name, chosen by the victim to be used in all public files and records concerning the sexual assault. The victims of sexual assault are not required to file criminal charges or seek judicial actions through the College's disciplinary process. However, victims are encouraged to report the assault in order to provide the victim with physical and emotional assistance.

San Jacinto College Police personnel are available to all victims to provide information about personal safety, Texas Crime Victims' Rights, Texas Crime Victims Compensation Fund and other information upon request. The Dean of Student Development, the Counseling Office, or the College's Title IX Coordinator can assist victims of sexual assault, sexual violence, stalking, domestic violence, dating violence or other crimes with accessing medical or counseling services, advocacy services, social support services, legal services, and police services. Even in the absence of a formal complaint, the College may be able to provide assistance to the complainant with respect to his or her academic, living, transportation, or working situations.

On-campus resources:

- Contact information for the Dean of Student Development:  
North Campus: 281-459-7653  
Central Campus: 281-998-6150 ext. 1012  
South Campus: 281-922-3455
- Contact information for the Counseling Department:  
North Campus: 281-998-6150 ext. 2317  
Central Campus: 281-998-6150 ext. 1014  
South Campus: 281-922-3444
- Contact information for the Title IX Coordinator:  
281-998-6150

Off-campus resources:

The Houston Area Women's Center: 713-528-7273;  
The Bridge Over Troubled Waters – 24 hour hotline:  
713-473-2801.

## INSTITUTIONAL PROCEDURES AND STANDARDS OF EVIDENCE FOR DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING OFFENSES

When a report of domestic violence, dating violence, sexual assault or stalking is reported to the College, the following procedures and standards of evidence will be used during any judicial hearing on campus arising from such a report:

<b>Incident Being Reported:</b>	<b>Procedure Institution Will Follow:</b>	<b>Evidentiary Standard:</b>
<b>Sexual Assault</b>	1. Depending on when reported (immediate vs. delayed report), institution will provide complainant with information about accessing medical care	
	2. Institution will assess immediate safety needs of complainant	
	3. Institution will assist complainant with contacting local police if complainant requests	
	4. Institution will provide complainant with referrals to on and off campus mental health providers	
	5. Institution will assess need to implement interim or long-term protective measures, such as changes in class schedule, "No Contact" directive between both parties	
	6. Institution will provide a "No trespass" directive to accused party if deemed appropriate	
	7. Institution will provide a copy of the Sexual Misconduct Policy to complainant and inform the complainant regarding timeframes for inquiry, investigation and resolution	
	8. Institution will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and what the outcome of the hearing is	

	9. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation	Sexual assault cases are referred to the Vice President of Student Services, the Deans of Student Development and the Title IX Coordinator and are adjudicated by the Dean of Student Development or an assigned impartial investigator using the preponderance of the evidence standard.
<b>Stalking</b>		
	1. Institution will assess immediate safety needs of complainant	Stalking cases are referred to the Vice President of Student Services and the Deans of Student Development and are adjudicated by the Dean of Student Development using the preponderance of the evidence standard.
	2. Institution will assist complainant with contacting local police if complainant requests	If the stalking is sexually based, it may fall under the institution's Sexual Conduct Policy and if so, would also be referred to the Title IX Coordinator and adjudicated under the institution's Dean of Student Development or an assigned impartial investigator using the preponderance of the evidence standard.
	3. Institution will provide written information to complainant on how to preserve evidence	
	4. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate	
	5. Institution will provide a "No trespass" directive to accused party if deemed appropriate	
<b>Dating Violence</b>		
	1. Institution will assess immediate safety needs of complainant	Dating Violence cases are referred to the Vice President of Student Services and the Deans of Student Development and are adjudicated by the Dean of Student Development using the preponderance of the evidence standard.

	2. Institution will assist complainant with contacting local police if complainant requests	If the dating violence incident is sexually based, it may fall under the institution's Sexual Conduct Policy and if so, would also be referred to the Title IX Coordinator and adjudicated by the Dean of Student Development or an assigned impartial investigator using the preponderance of the evidence standard.
	3. Institution will provide written information to complainant on how to preserve evidence	
	4. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate	
	5. Institution will provide a "No trespass" directive to accused party if deemed appropriate	
<b>Domestic Violence</b>		
	1. Institution will assess immediate safety needs of complainant	Domestic Violence cases are referred to the Vice President of Student Services and the Deans of Student Development and are adjudicated by the Dean of Student Development using the preponderance of the evidence standard.
	2. Institution will assist complainant with contacting local police if complainant requests	If the act of domestic violence is sexually based, it may fall under the institution's Sexual Conduct Policy and if so, would also be referred to the Title IX Coordinator and adjudicated by the Dean of Student Development or an assigned impartial investigator using the preponderance of the evidence standard.
	3. Institution will provide written information to complainant on how to preserve evidence	
	4. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate	
	5. Institution will provide a "No trespass" directive to accused party if deemed appropriate	

## **DISCIPLINARY PROCEEDINGS FOR ALLEGED SEX OFFENSES**

The San Jacinto College office of the dean of students will investigate and adjudicate alleged sexual offenses for violations of the San Jacinto College Student Code of Conduct. Please see the Student Code of Conduct for information on offenses constituting sexual misconduct.

Both the accuser and accused are entitled to the same opportunity to have others present during a disciplinary proceeding. Accuser and accused will be informed at the same time of the outcome of any institutional disciplinary proceeding in which a sexual offense is alleged.

## **REPORTING SEXUAL OFFENSES TO THE SAN JACINTO COLLEGE POLICE DEPARTMENT**

The San Jacinto College Police Department is available to receive and investigate reports of sexual assault, dating violence, domestic violence and stalking. The police department can also assist a victim in securing medical attention, participate in evidence preservation and collection, and inform the victim of legal and administrative options both on and off campus.

### **GUIDELINES AND RECOMMENDATIONS TO FOLLOW AFTER A SEXUAL ASSAULT**

- Go to a safe place as soon as you can.
- Contact the San Jacinto College Police Department:
  - From cell phones at 281-476-1820
  - From campus phones at 5555
  - For hearing impaired for text messages 713-469-1071
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action.
- Try to preserve all physical evidence. Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic, bag. Evidence of violence, such as visible injuries or bruising or damage to a vehicle, will need to be photographed. Likewise, evidence of emails, text messages, or phone messages must be preserved and not deleted or altered.
- Talk with a counselor who will maintain confidentiality, help explain your options, give you information, and provide emotional support.
- Contact someone you trust to be with you and support you.

### **MEDICAL TREATMENT**

It is important to seek immediate and follow-up medical attention for several reasons: first, to assess and treat any physical injuries you may have sustained; second, to determine the risk of sexually transmitted diseases or pregnancy and take preventive measures; and third, to gather evidence that could aid criminal prosecution. Physical evidence should be collected immediately, ideally within the first 24 hours. It may be collected later than this, but the quality and quantity of the evidence may be diminished.

## SEXUAL ASSAULT PREVENTION

The San Jacinto College Police Department provides education, prevention and personal safety programs.

### SEX OFFENDER REGISTRY

The "Campus Sex Crimes Prevention Act" is a federal law enacted on Oct. 28, 2000, that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education and/or employed or volunteering on campus.

This act amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders and requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

The Texas Department of Public Safety (DPS) is the official Texas Internet source for Sex Offender Registration information. The Sex Offender Registration open record information is extracted from the DPS Sex Offender Registration Database. The DPS maintains files based on registration information submitted by criminal justice agencies and represents a statewide source of information on sex offenders required by law to register. The DPS public Web page can be found at [https://records.txdps.state.tx.us/DPS\\_WEB/Portal/index.aspx](https://records.txdps.state.tx.us/DPS_WEB/Portal/index.aspx).

## ACCESS AND MAINTENANCE OF CAMPUS FACILITIES

### ACCESS

The dean, director, or department head is responsible for determining access to facilities under their control. The San Jacinto College police department's crime prevention unit, upon request, will prepare a security survey of the facilities to determine security coverage and appropriate access control. It is unlawful for any person to trespass on the grounds of any state of Texas institution of higher education of this state or to damage or deface any of the buildings, statues, monuments, memorials, trees, shrubs, grasses, or flowers on the grounds of any state institutions of higher education.

(Texas Education Code Section 51.204)

The governing board of a state institution of higher education or its authorized representatives may refuse to allow persons having no legitimate business to enter on property under the board's control, and may remove any person from the property on his or her refusal to leave peaceably on request. Identification may be required of any person on the property. (Texas Education Code Section 51.209)

## MAINTENANCE

The maintenance department at San Jacinto College maintains the buildings, grounds, utility systems, and custodial services for the College campuses. They provide electricity, running water, waste disposal, landscape maintenance, building/office renovation, custodial services, and emergency repairs. Faculty and staff are encouraged to report maintenance problems.

Police personnel report any security problems they identify to the maintenance department for repair. If the security issue presents a high risk, police personnel will stand by until the problem is turned over to the maintenance department.

San Jacinto College police personnel routinely check campus lights and blue light emergency telephones to ensure they are working properly. Any deficiencies are reported to maintenance for repair.

## CRIME PREVENTION PROGRAMS

The San Jacinto College Police Department offers a variety of crime prevention programs to our community members:

- Personal safety awareness
- Office security survey
- Sexual assault awareness
- Motor vehicle theft prevention
- Bicycle or personal property engraving

For additional information or to schedule a program you are encouraged to call the San Jacinto College Police Department at (281) 476-1820, or stop by and visit at 8060 Spencer Highway, Pasadena, Texas 77505.

## THEFT PREVENTION

Three elements must be present for any crime to occur: desire, ability and opportunity. It is important for all of us to understand our role in the reduction of crime.

The San Jacinto College Police Department encourages all students and employees to take an active role in the protection of their property. Criminal opportunities to commit theft can be

minimized by taking advantage of crime prevention programs offered by the college police department and by not leaving property unsecured or unattended.

## DEFINITIONS OF CLERY ACT (General)

1. "On Campus" is defined as any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls. This also includes any building or property that is within or reasonably contiguous to the geographic area that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).
2. "Non-Campus" is defined as any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. This also includes any building or property owned or controlled by a student organization that is officially recognized by the institution.
3. "Public Property" is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.
4. Murder and Non-negligent Manslaughter: the willful (non-negligent) killing of one human being by another.
5. Negligent Manslaughter: the killing of another person through gross negligence.
6. Sex Offenses-Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.
7. Forcible Rape: The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/ her youth).
8. Forcible Sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
9. Sexual Assault with an Object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
10. Forcible Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.
11. Sex Offenses, Non-Forcible: Unlawful, non-forcible sexual intercourse. Includes only incest and statutory rape.
12. Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
13. Statutory Rape (sexual assault of a child): Non-forcible sexual intercourse with a person who is under the statutory age of consent.

14. Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
15. Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)
16. Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.
17. Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)
18. Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
19. Hate Crime: Any of the aforementioned offenses, and any other crime involving bodily injury reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias.
20. Race: A preformed negative attitude toward a group of persons who possess common physical characteristics.
21. Gender: A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
22. Religion: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.
23. Sexual Orientation: A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.
24. Ethnicity/National Origin: A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions.
25. Disability: A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced aged, or illness.
26. Additional Hate Crime Definitions: In addition to any of the crimes above, the following acts are now reportable as Hate Crimes, when motivated by prejudice on account of race, gender, religion, sexual orientation, ethnicity, or disability.
27. Larceny Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
28. Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

29. Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
30. Destruction/Damage/Vandalism of Property (Except "Arson"): To willfully or maliciously, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
31. Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.
32. Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (enzedrine).
33. Liquor Law Violations: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)

# San Jacinto College Crime Statistics

## Central Campus

### 2013

Criminal Offenses	On Campus	Non-Campus	Public Property	Residential
<b>Homicide</b>				
Negligent Manslaughter	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0
<b>Sex Offenses</b>				
Forcible	0	0	0	0
Non-Forcible	0	0	0	0
<b>Robbery</b>	0	0	0	0
<b>Aggravated Assault</b>	0	0	0	0
<b>Burglary</b>	1	0	0	0
<b>Motor Vehicle Theft</b>	0	0	0	0
<b>Arson</b>	0	0	0	0
<b>Domestic Violence</b>	0	0	0	0
<b>Dating Violence</b>	0	0	0	0
<b>Stalking</b>	1	0	0	0
<b>Arrests/Referrals</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>
Alcohol Violations	1/1	0/0	0/0	0/0
Drug Violations	0/0	0/0	0/0	0/0
Weapons Violations	0/0	0/0	0/0	0/0

### 2012

Criminal Offenses	On Campus	Non-Campus	Public Property	Residential
<b>Homicide</b>				
Negligent Manslaughter	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0
<b>Sex Offenses</b>				
Forcible	0	0	0	0
Non-Forcible	0	0	0	0
<b>Robbery</b>	0	0	0	0
<b>Aggravated Assault</b>	0	0	0	0
<b>Burglary</b>	1	0	0	0
<b>Motor Vehicle Theft</b>	2	0	0	0
<b>Arson</b>	0	0	0	0
<b>Arrests/Referrals</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>
Alcohol Violations	0/1	0/0	0/0	0/0
Drug Violations	2/0	0/0	0/0	0/0
Weapons Violations	0/0	0/0	0/0	0/0

<b>2011</b>				
<b>Criminal Offenses</b>	<b>On Campus</b>	<b>Non-Campus</b>	<b>Public Property</b>	<b>Residential</b>
<b>Homicide</b>				
Negligent Manslaughter	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0
<b>Sex Offenses</b>				
Forcible	0	0	0	0
Non-Forcible	0	0	0	0
<b>Robbery</b>	0	0	0	0
<b>Aggravated Assault</b>	0	0	0	0
<b>Burglary</b>	0	0	0	0
<b>Motor Vehicle Theft</b>	0	0	0	0
<b>Arson</b>	0	0	0	0
<b>Arrests/Referrals</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>
<b>Alcohol Violations</b>	0/0	0/0	0/0	0/0
<b>Drug Violations</b>	0/0	0/0	0/0	0/0
<b>Weapons Violations</b>	0/0	0/0	0/0	0/0
<i>There were no hate crimes reported at the Central Campus of San Jacinto College for the years 2011, 2012, and 2013.</i>				

## San Jacinto College Crime Statistics

### North Campus

#### 2013

<b>Criminal Offenses</b>	<b>On Campus</b>	<b>Non-Campus</b>	<b>Public Property</b>	<b>Residential</b>
<b>Homicide</b>				
Negligent Manslaughter	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0
<b>Sex Offenses</b>				
Forcible	0	0	0	0
Non-Forcible	0	0	0	0
<b>Robbery</b>	0	0	0	0
<b>Aggravated Assault</b>	0	0	0	0
<b>Burglary</b>	1	0	0	0
<b>Motor Vehicle Theft</b>	1	0	0	0
<b>Arson</b>	0	0	0	0
<b>Domestic Violence</b>	0	0	0	0
<b>Dating Violence</b>	0	0	0	0
<b>Stalking</b>	1	0	0	0
<b>Arrests/Referrals</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>
<b>Alcohol Violations</b>	0/0	0/0	0/0	0/0
<b>Drug Violations</b>	0/0	0/0	0/0	0/0
<b>Weapons Violations</b>	0/0	0/0	0/0	0/0

<b>2012</b>				
<b>Criminal Offenses</b>	<b>On Campus</b>	<b>Non-Campus</b>	<b>Public Property</b>	<b>Residential</b>
<b>Homicide</b>				
Negligent Manslaughter	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0
<b>Sex Offenses</b>				
Forcible	0	0	0	0
Non-Forcible	0	0	0	0
<b>Robbery</b>	0	0	0	0
<b>Aggravated Assault</b>	0	0	0	0
<b>Burglary</b>	1	0	0	0
<b>Motor Vehicle Theft</b>	3	0	0	0
<b>Arson</b>	0	0	0	0
<b>Arrests/Referrals</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>
<b>Alcohol Violations</b>	0/0	0/0	0/0	0/0
<b>Drug Violations</b>	1/0	0/0	0/0	0/0
<b>Weapons Violations</b>	0/0	0/0	0/0	0/0
<b>2011</b>				
<b>Criminal Offenses</b>	<b>On Campus</b>	<b>Non-Campus</b>	<b>Public Property</b>	<b>Residential</b>
<b>Homicide</b>				
Negligent Manslaughter	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0
<b>Sex Offenses</b>				
Forcible	0	0	0	0
Non-Forcible	0	0	0	0
<b>Robbery</b>	0	0	0	0
<b>Aggravated Assault</b>	0	0	0	0
<b>Burglary</b>	0	0	0	0
<b>Motor Vehicle Theft</b>	1	0	0	0
<b>Arson</b>	0	0	0	0
<b>Arrests/Referrals</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>
<b>Alcohol Violations</b>	0/0	0/0	0/0	0/0
<b>Drug Violations</b>	0/0	0/0	0/0	0/0
<b>Weapons Violations</b>	0/0	0/0	0/0	0/0
<i>There were no hate crimes reported at the North Campus of San Jacinto College for the years 2011, 2012, and 2013.</i>				

# San Jacinto College Crime Statistics

## South Campus

### 2013

Criminal Offenses	On Campus	Non-Campus	Public Property	Residential
<b>Homicide</b>				
Negligent Manslaughter	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0
<b>Sex Offenses</b>				
Forcible	0	0	0	0
Non-Forcible	1	0	0	0
<b>Robbery</b>	1	0	0	0
<b>Aggravated Assault</b>	0	0	0	0
<b>Burglary</b>	0	0	0	0
<b>Motor Vehicle Theft</b>	1	0	0	0
<b>Arson</b>	0	0	0	0
<b>Domestic Violence</b>	0	0	0	0
<b>Dating Violence</b>	0	0	0	0
<b>Stalking</b>	3	0	0	0
<b>Arrests/Referrals</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>
Alcohol Violations	0/0	0/0	0/0	0/0
Drug Violations	1/1	0/0	0/0	0/0
Weapons Violations	0/0	0/0	0/0	0/0

### 2012

Criminal Offenses	On Campus	Non-Campus	Public Property	Residential
<b>Homicide</b>				
Negligent Manslaughter	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0
<b>Sex Offenses</b>				
Forcible	0	0	0	0
Non-Forcible	0	0	0	0
<b>Robbery</b>	1	0	0	0
<b>Aggravated Assault</b>	1	0	0	0
<b>Burglary</b>	0	0	0	0
<b>Motor Vehicle Theft</b>	3	0	0	0
<b>Arson</b>	0	0	0	0
<b>Arrests/Referrals</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>
Alcohol Violations	0/1	0/0	0/0	0/0
Drug Violations	0/0	0/0	0/0	0/0
Weapons Violations	0/0	0/0	0/0	0/0

**2011**

<b>Criminal Offenses</b>	<b>On Campus</b>	<b>Non-Campus</b>	<b>Public Property</b>	<b>Residential</b>
<b>Homicide</b>				
Negligent Manslaughter	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0
<b>Sex Offenses</b>				
Forcible	0	0	0	0
Non-Forcible	0	0	0	0
<b>Robbery</b>	0	0	0	0
<b>Aggravated Assault</b>	0	0	0	0
<b>Burglary</b>	0	0	0	0
<b>Motor Vehicle Theft</b>	0	0	0	0
<b>Arson</b>	0	0	0	0
<b>Arrests/Referrals</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>	<b>Arr/Ref</b>
<b>Alcohol Violations</b>	0/0	0/0	0/0	0/0
<b>Drug Violations</b>	0/0	0/0	0/0	0/0
<b>Weapons Violations</b>	0/0	0/0	0/0	0/0
<i>There were no hate crimes reported at the South Campus of San Jacinto College for the years 2011, 2012, and 2013.</i>				

## The Higher Education Opportunity Act of 2008 - Legal Requirements

New regulations in the Higher Education Opportunity Act of 2008 states that beginning Oct. 1, 2010, an institution that maintains any on-campus student housing facility must prepare an annual fire safety report that contains, at a minimum, the following information:

Fire statistics for each on-campus student housing facility, for the three most recent calendar years for which data are available.

- A description of each on-campus student housing facility fire safety system.
- The number of fire drills held during the previous calendar year.
- Institution’s policy on portable electrical appliances, smoking, and open flames in a student housing facility.
- The institution’s procedures for student housing evacuation in the case of a fire.
- The policies regarding fire safety education and training programs provided to the students and employees. In these policies, the institution must describe the procedures that students and employees should follow in the case of a fire.
- For purposes of including a fire in the statistics in the annual fire safety report, a list of the titles of each person or organization to which students and employees should report that a fire occurred.
- Plans for future improvements in fire safety, if determined necessary by the institution.
- Maintain a written, easily understood fire log that records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. This log must include the nature, date, time, and general location of each fire.

# Annual Fire Safety Report - 2014

The San Jacinto College Police Department is responsible for the Annual Fire Safety Report. The following San Jacinto College Annual Fire Safety Report discloses all information required by the Higher Education Opportunity Act (HEOA)\Clery Act as it relates to any on-campus student housing fire\fire alarm statistical information for the year of 2013.

A printed document that contains the Annual Security Report as well as the Fire Safety Report can be found at the San Jacinto College Police Department, located at 8060 Spencer Highway, Pasadena, Texas 77505, on its website at [www.sanjac.edu/police](http://www.sanjac.edu/police), or by calling (281) 476-1820.

## FIRE SAFETY STATISTICS

San Jacinto College maintains a fire log. The Fire Log table (Figure-1) is designed to contain a compilation of actual fire/fire alarm statistics for each calendar year (should any exist) for San Jacinto College on-campus student housing. The Fire Log table is designed to include statistics outlining the number of actual fires and the cause of each actual fire, the number of injuries and deaths related to actual fires and the value of property damage related to actual fires for San Jacinto college on-campus student housing (should any exist).

For a fire to be reportable under the Higher Education Opportunity Act of 2008 it must be an actual fire, and it must meet the federal definition of a fire. The Higher Education Opportunity Act (HEOA) regulations define fire as "any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner."

(Figure 1. – is for San Jacinto College on-campus student housing only and does not include fire log information for other San Jacinto College campus buildings/facilities).

Date	Location	Type/Cause	Number of related injuries resulting in treatment at a medical facility	Related deaths	Property	Value of damaged property
Year 2013	None reported	None reported	None reported	None reported	None reported	None reported
Year 2012	None reported	None reported	None reported	None reported	None reported	None reported
Year 2011	None reported	None reported	None reported	None reported	None reported	None reported

## FIGURE 2. - FIRE PROTECTION SYSTEMS\FIRE DRILL TRAINING

(Figure 2. – is for San Jacinto College on-campus student housing only and does not include fire log information for other San Jacinto College campus buildings/facilities).

Date	Sprinkler or Fire Suppression System (Yes/No)	Heat &/or Smoke Detector (Yes/ No)	Fire Alarm (Yes/ No)	Strobe Lights (Yes/No)	Number of Mandatory Supervised Fire Drills each year	Students trained to evacuate Bldg./Meet at assembly areas (Yes/No)
Year 2013	No	Yes	Yes	Yes	0*	No
Year 2012	No	Yes	Yes	Yes	0	No
Year 2011	No	Yes	Yes	Yes	0	No

*\*On-campus student housing was closed in May of 2013 and all students were moved off campus\**

## MANDATORY SUPERVISED FIRE DRILLS

For the years 2011, 2012 and 2013, San Jacinto College did not conduct a mandatory supervised fire drill in its on-campus student housing facility. The on-campus student housing was closed in May of 2013.

# SAN JACINTO COLLEGE

NORTH

## NORTH CAMPUS

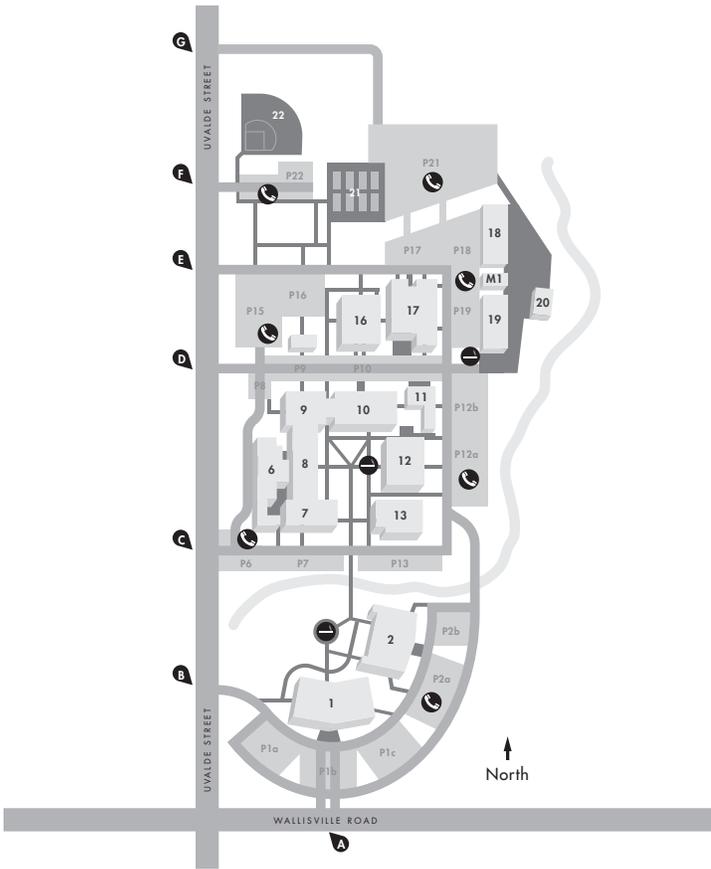
5800 Uvalde Road,  
Houston, Texas  
77049

- 1 Fine Arts Center
- 2 Interactive Learning Center

- 6 Welcome Center
  - 7 Burleson Classroom
  - 8 Spencer Building
  - 9 Brightwell Technical
  - 10 Wheeler Technical
  - 11 Children Center - Lab School
  - 12 Student Center
  - 13 Library
- 
- 16 Gymnasium
  - 17 Science/Allied Health
  - 18 Industrial Technology - Diesel/Auto Collision
  - 19 Industrial Technology - Welding
  - 20 Industrial Technology - Crafts/Trades
  - 21 Tennis Courts
  - 22 Baseball Field

- M1 Maintenance/Deliveries

- Designated Campus Entry
- Designated Smoking Area
- Emergency Assistance Phone



# SAN JACINTO COLLEGE

SOUTH

## SOUTH CAMPUS

13735 Beamer Road  
in Houston, Texas  
77089

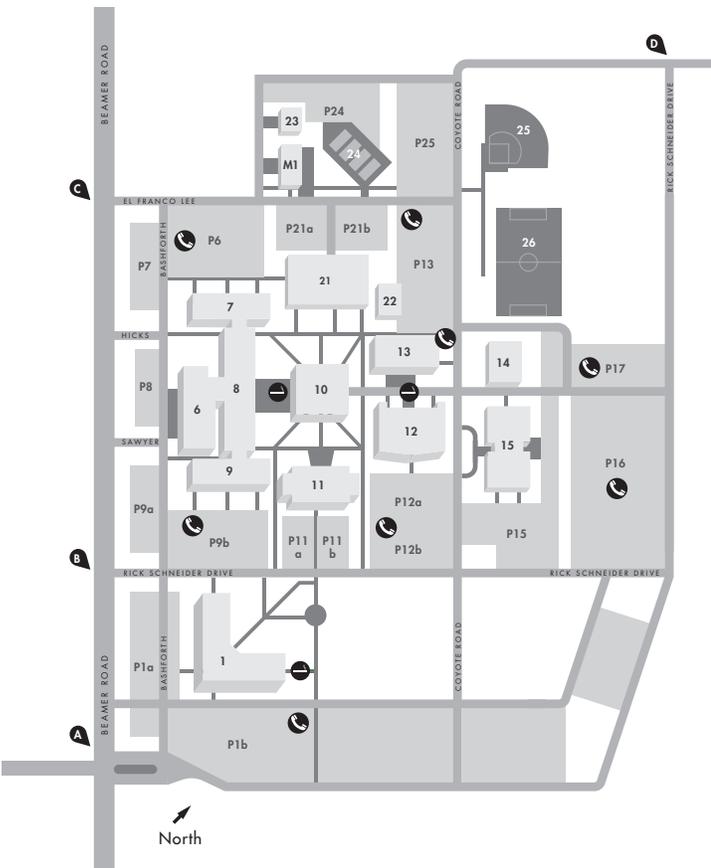
- 1 Science/Allied Health

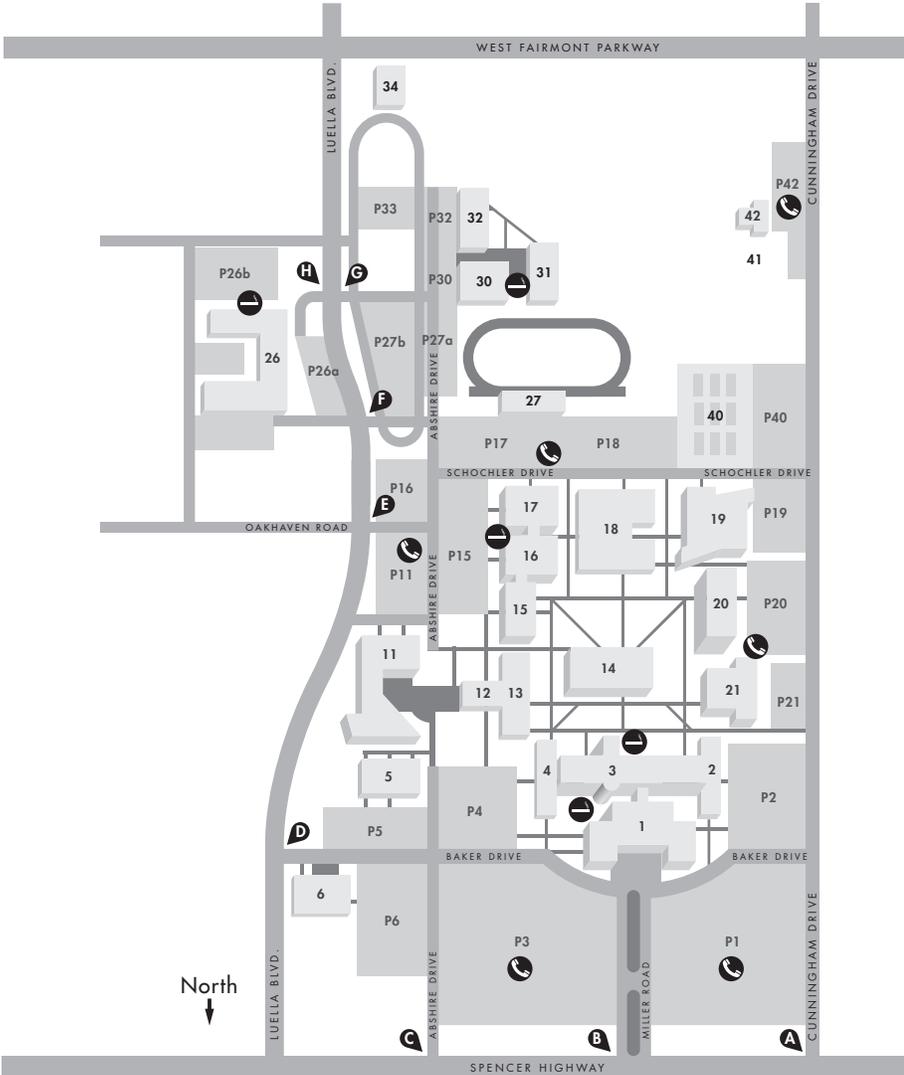
- 6 Welcome Center
- 7 Academic Wing-North
- 8 Academic Hall
- 9 Academic Wing-South
- 10 Library
- 11 Student Center
- 12 Interactive Learning Center
- 13 Jones Technical Building
- 14 Auto/Body Shop
- 15 Fine Arts Center

- 21 Gymnasium
- 22 Children's Center
- 23 Industrial Technology Center
- 24 Tennis Courts
- 25 Softball Field
- 26 Soccer Field

- M1 Deliveries/Maintenance

- Designated Campus Entry
- Designated Smoking Area
- Emergency Assistance Phone





- 1 Interactive Learning Center
- 2 West Classroom Building
- 3 Administration Building
- 4 East Classroom Building
- 5 Music Building
- 6 Education Center-Lab School

- 11 Health Science
- 12 Slocomb Auditorium
- 13 Fine Arts
- 14 Student Center
- 15 Davison Tech
- 16 Ball Tech
- 17 Anderson Tech
- 18 Gymnasium
- 19 Science Building
- 20 Frels Building
- 21 Library

- 26 Transportation Center
- 27 Athletic Track
- 30 Non-Destructive Testing
- 31 Technical Education
- 32 Welding and CTD
- 34 Campus Police and Maintenance
- 40 Tennis Courts
- 41 Volleyball Courts
- 42 Dormitory/Pro Shop

- Designated Campus Entry
- Designated Smoking Area
- Emergency Assistance Phone

## CENTRAL CAMPUS

8060 Spencer Highway, Pasadena, Texas 77505

# San Jacinto College Community College District Mission and Vision Statements

## OUR MISSION

Our mission is to ensure student success, create seamless transitions, and enrich the quality of life in the communities we serve.

## OUR VISION

San Jacinto College will be the leader in educational excellence and in the achievement of equity among diverse populations. We will empower students to achieve their goals, redefine their expectations, and encourage their exploration of new opportunities. Our passions are people, learning, innovation, and continuous improvement.

## OUR VALUES

### Integrity: Ethical and Professional

"We act in ways which instill confidence and trust."

### Excellence: In Everything We Do

"We achieve quality results in everything we do."

### Accountability: It's Up to Us

"We take responsibility for our commitments and outcomes."

### Innovation: Lead the Way

"We apply our knowledge, skill, insight, and imagination to recognize opportunities, solve problems, and recommend new solutions."

### Sense of Community: Caring for Those We Serve and Ourselves

"We demonstrate genuine concern for the well-being of our students, our community, and ourselves."

### Student Success: Our Ultimate Measure

"We enable students to achieve their goals."

### Diversity: Celebrate the Differences

"We celebrate the diversity of ideas and cultures."

### Collaboration: We Work Together

"We work together for the benefit of the college."

## Annual Security and Fire Safety Report

The San Jacinto College Community District is committed to assisting all members of the SJC community in providing for their own safety and security. The annual security compliance document is available on the San Jac Police Department website.

A hard copy of the San Jacinto College Annual Security and Fire Safety Report is available for review at each of the three campus police departments.

Central Campus  
W.M. Newton Student Center  
8060 Spencer Highway  
Pasadena, Texas 77505

North Campus  
Slovacek Student Center  
5800 Uvalde Road  
Houston, Texas 77049

South Campus  
J.D. Bruce Student Center  
13735 Beamer Road  
Houston, Texas 7708

The website and report contain information regarding campus security and personal safety, including topics such as: crime prevention; College police law enforcement authority; crime reporting policies; disciplinary procedures; and other matters of importance related to security on our campuses. They also contain information about crime statistics for the three previous calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by San Jacinto College; and on public property within, or immediately adjacent to and accessible from, the campuses.

This information is required by law and is provided by the San Jacinto College Police Department.

## Accreditation Statement

The San Jacinto Community College District is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of The San Jacinto Community College District.

## Equal Opportunity Statement

The San Jacinto College District is committed to equal employment opportunity for all students, employees, and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status, or veteran status in accordance with applicable federal and state laws. No person including students, faculty, staff, part-time, and temporary workers will be excluded from participation in, denied the benefits of, or be subjected to discrimination or harassment under any program or activity sponsored or conducted by the San Jacinto College District on the basis of the categories listed.

The following College officials have been designated to handle inquiries regarding the College's non-discrimination policies:

Vice Chancellor of Strategic Initiatives  
8060 Spencer Hwy.  
Pasadena, TX 77505  
allatia.harris@sjcd.edu  
281-459-7140

Vice President of Student Services  
8060 Spencer Hwy.  
Pasadena, TX 77505  
joanna.zimmermann@sjcd.edu  
281-476-1863

Vice President of Human Resources  
4620 Fairmont Pkwy.  
Pasadena, TX 77504  
sandra.ramirez@sjcd.edu  
281-991-2648



# San Jacinto College Police Department

