

San Jacinto College
Police Department



San Jacinto College
Annual Campus **Security** and Fire **Safety**

Report
2016

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A Message from the Chancellor

Student success is at the core of everything we do at San Jacinto College. Ensuring that our campuses are safe for all students, employees and visitors is an important and integral part of that student success. The preparation and diligence of the San Jacinto College Police Department affords us the opportunity to enjoy a safe learning and working environment.

The campuses are patrolled 24 hours a day, seven days a week and 365 days a year by a professional police force committed to providing the highest quality of public safety. Our officers, led by Interim Chief Bruce Caldwell, are ready and willing to help our students and employees, whether in an emergency or simply for an escort before or after hours.

Safety is best achieved when everyone participates. It is important to remember that personal safety begins with you, each member of the San Jacinto College community. By working with our professional and dedicated police department staff, each of us can help maintain personal safety and the security of personal property.

We are committed to your safety. Please help by remaining vigilant and aware of your surroundings whenever you are at any of our San Jacinto College locations. Report any suspicious activity immediately to the College police. We can all make a difference in the safety of our community.

Sincerely,

A handwritten signature in black ink that reads "Brenda Hellyer". The signature is written in a cursive, flowing style.

Brenda Hellyer, Ed.D
Chancellor, San Jacinto College



A MESSAGE FROM THE CHIEF OF POLICE

Each August, San Jacinto College welcomes a new assortment of students. Some recently graduated from high school are beginning their studies toward bachelor's degrees from four-year institutions of higher education. Others are pursuing education and training in technical fields that will lead to certification and employment in their selected career paths. Some are looking to change their careers with new skills and education. And in some cases they are high school students looking to complete their basic education and a little more. Whatever your goals, the San Jacinto College Police Department is here to provide you with a safe and secure learning environment.

San Jacinto College is comprised of highly-educated faculty and a strong professional staff that support the mission of the College. The police department is no exception. The police officers and telecommunications personnel meet the Texas Commission on Law Enforcement (TCOLE) requirements for licensed peace officers and telecommunications, and many carry higher levels of certification. The College is very selective in hiring police officers to work on the San Jacinto College campuses. Our police officers also reflect the community they serve. Many have years of varied law enforcement experience, and others are first-time police officers developing a strong sense of community service. In either case, they provide a high level of caring professional service to the San Jacinto College community.

The police department uses video surveillance of parking areas on the San Jacinto College campuses and the district administration office to enhance safety and provide documentation of activity occurring in the public spaces of the College. This video surveillance system is both a deterrent to criminal activity and a tool for investigating crimes that may occur. The video surveillance system complements the blue light emergency phones and the emergency telephones in all College elevators that ring to the San Jacinto College police communications center. The communications center is staffed 24 hours a day, seven days a week, with highly-trained telecommunications who coordinate the flow of information for services between the members of the community and the police personnel on the campuses.

Although the College provides a well-staffed, trained and professional police department to keep the campuses safe, your safety and security at the College begins with you. Please be aware of the activity around you and contact the San Jacinto College Police Department if you are concerned about your safety or have an unsafe condition to report. Simply call 5555 from any College phone, use a blue light emergency or elevator phone or call 281-476-9128 from your cell phone. True safety on campus is a partnership between you and us.

Bruce Caldwell, Interim Chief of Police

San Jacinto College

8060 Spencer Highway, Pasadena, Texas 77505 | 281-542-2064

bruce.caldwell@sjcd.edu



SAN JACINTO COLLEGE POLICE DEPARTMENT MISSION STATEMENT

The mission of The San Jacinto College Police Department is to serve and enrich the College community quality of life by promoting and maintaining a safe and secure environment.





SAN JACINTO COLLEGE POLICE DEPARTMENT VALUES

INTEGRITY: The San Jacinto College community's trust and confidence in the police department are earned by the integrity of its police officers. All San Jacinto College Police Department officers are expected to conduct themselves in a manner that is fair, ethical and exhibits a sense of duty and honor for the positions entrusted to them.

JUSTICE: The administration of law and order is based upon the concept of justice for all and the preservation of constitutional rights. The fulfillment of that ideal requires a commitment by police officers to protect citizens and to strive to ensure that citizens will be treated with respect, dignity and fairness.

SERVICE: As members of the law enforcement profession, San Jacinto College Police Department personnel recognize the significance of serving the College community. As such, all San Jacinto College Police Department employees are duty bound in their commitment to provide excellent service.

TRUST: The San Jacinto College community has entrusted the police department to exercise its authority with discretion, good judgment, respect and a commitment to honesty, justice and diversity. Each member of San Jacinto College Police Department strives to build upon the trust and confidence of the students, staff, faculty and general public.



SAN JACINTO COLLEGE POLICE DEPARTMENT VISION AND GOALS

VISION

The vision of the San Jacinto College Police Department is to be a recognized leader in higher education law enforcement by providing the College community with excellent law enforcement and security services using the most current best practices available.

GOALS

- Maintain a staff of highly competent, ethical and committed police officers and support personnel
- Provide police personnel with quality training and development opportunities that increase their skills and competencies in delivering service to the College community
- Collaborate with other College departments to present educational and awareness programs that increase College community members' understanding of personal safety and security
- Provide excellent law enforcement and security services delivered with empathy, understanding and intelligence
- Use College resources effectively and efficiently



ANNUAL SECURITY REPORT - 2016

PURPOSE OF ANNUAL SECURITY REPORT

Enacted in 1990, The Student Right to Know and the Campus Security Act was designed to assist students in making decisions which affect their personal safety and to ensure institutions of higher education provide students, staff and faculty, and prospective students the information they need to avoid becoming victims of campus crime.

The Higher Education Act of 1998 and the subsequent amendment of the implementing regulations (34 C.F.R.668.46) significantly expanded institutions' obligations under the Act. The Act was also renamed the "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" (hereafter the Clery Act). The Clery Act requires colleges and universities to:

- Publish an annual report every year by Oct.1 that contains three years of selected campus crime statistics and certain campus security statements
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus and certain non-campus facilities. The statistics must be gathered from campus police or security, local law enforcement and other College officials who have "significant responsibility for student and campus activities."
- Provide "timely warning" notices of those crimes that have occurred and pose an ongoing "threat to students and employees"
- Disclose in a public crime log "any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department"

DISCLOSURE OF ANNUAL REPORT NOTIFICATION

Each year an email notification is sent to all current students, faculty and staff providing the website address to access this report: www.sanjac.edu/police. Upon request, prospective students and employees may obtain a written paper copy of the Annual Security Report that also includes the Fire Safety Report at the San Jacinto College Police Department located at 8060 Spencer Highway in Pasadena, Texas 77505, or by calling 281-476-1820.

The San Jacinto College Police Department is responsible for preparing and distributing the Annual Security Report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (the Clery Act). The Annual Security Report is published every year by Oct. 1 and contains three years of selected campus crime statistics and certain campus security policy statements in accordance with the Clery Act.

The San Jacinto College Police Department prepares the Annual Security Report and statistical information with input from various sources such as local law enforcement agencies, physical plant, division of student affairs and campus officials.

Designated campus officials or "campus security authorities" include, but are not limited to, directors, deans, department heads, designated human resource department personnel, judicial affairs deans, advisors to students and student organizations and coaches.



ENFORCEMENT AUTHORITY

The San Jacinto College Police Department is the primary police authority for San Jacinto College. Its police officers are certified Texas Peace Officers as defined in article 2.12 of the Texas Code of Criminal Procedure. Pursuant to Section 51.203 of the Texas Education Code, the primary jurisdiction of San Jacinto College officers includes all counties in which property is owned, leased or otherwise under the control of San Jacinto College. Within their primary jurisdiction, San Jacinto College officers:

- Are vested with all the powers, privileges and immunities of peace officers;
- May arrest without warrant any person who violates state law, in accordance with chapter 14, of the Texas Code of Criminal Procedure;
- May enforce all traffic laws on streets and highways pursuant to Section 51.210 of the Texas Education Code.

San Jacinto College officers are also empowered to enforce the rules and regulations of San Jacinto College. The San Jacinto College Police Department also works regularly with the City of Pasadena police department, the City of La Porte police department, the City of Deer Park police department, the Harris County Sheriff's Office and other local law enforcement agencies on criminal investigations. The San Jacinto College Police Department will provide and seek assistance from other federal, state, county and local law enforcement agencies and maintains Memorandums of Understanding with local law enforcement agencies.



PROFESSIONAL STANDARDS

The San Jacinto College Police Department's ability to develop and sustain the public's trust involves our commitment to provide excellent services in our efforts to promote and maintain a safe and secure College community. All members of the San Jacinto College community can expect to be treated in a courteous and professional manner by members of our department.

The San Jacinto College Police Department will not tolerate an employee who acts unprofessionally or who does not provide an appropriate and reasonable level of service. We also wish to recognize instances where our employees have been especially helpful or have exceeded your expectations in the service they have provided.

The foundational dynamic of the relationship between the police and the public requires interdependence, not independence. The public are the police, and the police are the public, and it is essential that the services provided to the San Jacinto College community are acceptable. Thus, it is important that we obtain feedback from the community we serve regarding the quality of service deliverables.

We strongly encourage you to help us improve your police department by bringing any complaints and compliments to the attention of any of the following individuals in a timely manner:

The watch commander for the shift, who is a police lieutenant, by calling 281-476-1820. This individual is responsible for police operations during his or her shift.

Interim Chief of Police
Bruce Caldwell
8060 Spencer Hwy.
Pasadena, Texas 77505
281-542-2064
bruce.caldwell@sjcd.edu



INCIDENT REPORTING AND RESPONSE

REPORTING OFF-CAMPUS CRIMES

Members of the College community are encouraged to report crimes that occur off of a San Jacinto College campus to the local law enforcement agency serving that jurisdiction. If you are unsure of which jurisdiction the crime should be reported to, you may contact the San Jacinto College Police Department for assistance in determining to which law enforcement jurisdiction you should report the crime.

DAILY CRIME LOG

Each day the San Jacinto College Police Department compiles a “Daily Crime Log” that is available to the public. This summary identifies the type, location, time and date the crime was reported to the College’s police department. You may view a printed copy of this report at the San Jacinto College Police Department records office located at 8060 Spencer Highway, Pasadena, Texas 77505.

CONFIDENTIAL REPORTING OF CRIMES

The San Jacinto College Police Department is committed to protecting the privacy of individuals who report incidents of abuse, violence or other crimes, to the extent permitted by law and subject to the College’s need to protect the safety of others in the College community. The department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Felony crimes may be reported anonymously by calling Crime Stoppers at 713-222-TIPS (8477).

OTHER CONSIDERATIONS

Retaliation against any employee or student for reporting a crime in good faith or for participating in an investigation of such crimes is prohibited. Any employee or student who does so may be subject to disciplinary and/or legal action.

MISSING STUDENT NOTIFICATION

San Jacinto College does not have any on-campus student housing facilities. The San Jacinto College Police Department will initiate an investigation if a student is reported missing.

Any on-campus emergency, criminal offense, or suspected criminal activity should be reported immediately to the College police department. Members of the San Jacinto College Police Department conduct high visibility patrol and are accessible to the College community through the use of marked police vehicles, golf carts, bicycles and on foot walking through the campus and buildings. Police officers are encouraged to make frequent contact with members of the College community. If you have witnessed, received information of criminal activity or been the victim of a crime, please contact the San Jacinto College police immediately.

- **San Jacinto College Police Department:**
From campus phone: 5555
From cell phones: 281-476-9128
Non-emergency: 281-476-1820
Hearing Impaired Phone
Number for text messages:
713-469-1071
- **Houston Police Department:**
713-884-3131 (non-emergency)
- **Pasadena Police Department:**
713-447-1511; 713-477-1221 (non-emergency)



REPORTING CRIMINAL OFFENSES TO CAMPUS SECURITY AUTHORITIES

Faculty, staff and students are encouraged to report any criminal offenses occurring on or near a San Jacinto College campus to the College police department. The College police department will assist you in reporting off-campus criminal offenses to the proper law enforcement agency. You may also report criminal offenses to designated campus officials including but not limited to directors, deans, department heads, human resources, advisors to

students/student organizations, athletic coaches or to local law enforcement agencies.

Although exempt from the reporting requirements of the Clery Act, pastoral and professional mental health counselors are encouraged to refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual statistics, especially if the incident may pose an ongoing threat to the College community.

TIMELY WARNINGS

In consultation with the Chancellor/Vice Chancellor of Fiscal Affairs or his/her designee, San Jacinto College is responsible for issuing timely warnings in compliance with the Jeanne Clery Act, 20 U.S.C. § 1092(f) et seq. Jeanne Clery Act, 20 U.S.C. § 1092. The San Jacinto College Police Department will continuously and diligently work and coordinate with local, state and federal law enforcement agencies to address exigent public safety concerns. The San Jacinto College Police Department, designated campus safety authorities and San Jacinto College administrators will collaborate regarding if and when a timely warning should be issued. The decision to issue a timely warning shall be made on a case-by-case basis in compliance with the Clery Act and will consider all available facts.

The issuance of the notification shall be based upon whether the crime is considered a serious ongoing threat to members and guests of the College community with consideration given to whether it will compromise law enforcement efforts.

Anyone with information warranting a timely warning should report the circumstances immediately to the San Jacinto College Police Department by phone at 281-476-1820 or in person at the San Jacinto College Police Department, 8060 Spencer Highway, Pasadena, Texas 77505.

PROCEDURE

When a determination has been made that a timely warning should be issued, the San Jacinto College police and marketing, public relations and government affairs department will work collaboratively to inform the campus or College community of the incident by taking one or more appropriate steps to ensure timely notification:

- Invoke SJC AlertMe to send email, text and/or voice messages. Members of the College community, as well as the general public, may enroll to receive these notifications at sanjac.edu/alert-me.
- College-wide email of the timely warning notice
- Post the warning on the San Jacinto College Police Department website www.sanjac.edu/police. Such warning(s) may include, but are not limited to, the following information: Type of crime, date, time, and location of the incident; suspect description; and public safety reminder(s).



COLLEGE EMERGENCY NOTIFICATION PROCEDURE



The San Jacinto College emergency preparedness, response and evacuation protocols are published online and accessible at sanjac.edu. The protocols require authorized San Jacinto College officials to immediately notify the campus or College community upon the confirmation of a significant emergency or dangerous situation occurring on a campus involving an immediate threat to the health and safety of students, faculty and staff, unless issuing a notification will compromise efforts to contain the emergency. All students and employees are highly encouraged to read and review these protocols regularly.

Emergency response and evacuation procedures are tested annually. The Crisis Management Plan designates the San Jacinto College Police Department (by dialing 5555 from a campus phone) as the initial contact for reporting all emergency situations and for response to and resolution of all emergencies. Upon receiving the report of an emergency, the responding officer will confirm a significant emergency exists. Supervisors will then assess the threat level and determine the appropriate level of response required.

Emergency messages will include information detailing what has occurred and directions to the community regarding what to do next. The SJC AlertMe system will be activated to provide an emergency notification to registered users through email, voice and/or text message. The emergency notification process does not replace the timely warning requirement. Instead, the emergency notification addresses a much wider range of threats such as gas leaks, fires, weather (tornado/hurricane), bomb threats, contagious viruses, etc.



PROCEDURE

When a determination has been made that an emergency notification should be issued, the San Jacinto College marketing, public relations and government affairs department will inform the College community by taking one or more appropriate steps to ensure timely notification without delay:

- Invoke SJC AlertMe. Members of the College community, as well as the general public, may enroll at sanjac.edu/alert-me to receive these notifications.
- Issue a campus- or college-wide email of the emergency notification.

All decisions concerning the discontinuation of College functions, cancellation of classes or cessation of operations rest with the Chancellor or her designee. After consulting with the Emergency Management Team, the Chancellor shall be responsible for declaring a major institutional emergency. Should it be deemed necessary to warn the College community of an impending threat or emergency situation, the College Emergency Notification System, SJC AlertMe, will be activated.

The College Emergency Notification System consists of the following:

- Email (official form of communication with students and employees)
- Text Messaging
- Voice Messaging

Status reports will be updated and posted continuously on the following:

- College Emergency Information Line 1-888-845-5288
- College website sanjac.edu
- [Official College Social Media sites](#)



SJC ALERTME

Providing a safe and secure environment for our students, faculty, staff and community is a top priority at San Jacinto College. SJC AlertMe will contact members of the College community through email, voice and/or text messages

in the event of an emergency situation.

SJC AlertMe provides San Jacinto College with another communication tool to keep students, faculty, staff and the community informed during threatening situations and weather-related closings. Official notification will be sent by email. In order to receive voice and text messages, you must provide your current, up-to-date personal contact information. San Jacinto College current students, faculty and staff should do this through SOS. Members of the San Jacinto College community who wish to receive SJC AlertMe messages should sign up at sanjac.edu/alert-me.

SJC AlertMe will be activated when the College determines a serious threat exists and the College community must take immediate action to remain safe and secure. The system will also be used to announce an unscheduled

College and / or campus closing or cancellation of classes due to situations such as severe weather.

Email is the official form of communication with San Jacinto College students, faculty, staff and community.

All SJC AlertMe alerts will be sent via email to students' San Jacinto College email account, as well as any other email provided. When a voice message is sent, SJC AlertMe will call each phone number provided regardless of whether or not the call is answered. Text messages will only be sent once.

There is no cost to sign up for this notification service. However, when the system sends a voice or text message to your personal phone, you are responsible for any charges from your phone service provider associated with receiving voice or text messages.

In addition to SJC AlertMe the College will continue to use its well-established communications methods including:

- The San Jacinto College website, sanjac.edu
- The San Jacinto College emergency information line at 1-888-845-5288
- Official San Jacinto College [Facebook](#), [Twitter](#) and [Instagram](#) sites

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

In some emergency situations such as severe weather, utility failures, etc., an evacuation of the campus may be ordered by the Chancellor or her designee. A campus evacuation or closure is an organized withdrawal from campus facilities where the time of return is determined by the circumstances of the emergency or event. When such action is warranted, you will be appropriately

advised by the College Emergency Notification System.

When notified to evacuate the campus because of inclement weather, immediately proceed with Back-Up and Pack-Up Procedures, and securing offices and instructional areas to protect equipment and critical documents.

BUILDING EVACUATION

A building evacuation is most commonly initiated by the building's fire alarm system. When the building fire alarm sounds:

- Evacuate the building immediately, calmly and quickly.
- Carry all personal items, i.e. books, purses, etc., as you may not be allowed back in the building.
- Walk to the nearest exit/stairwell (close doors behind you).
- Do not use elevators.
- Proceed to the designated area outside the building, moving as far away from the building as possible. Do not stand on porch or balcony areas.
- Keep streets, fire lanes, hydrant areas and walkways clear for emergency vehicles and personnel.
- Do not re-enter the building until cleared by authorized personnel or an all-clear message is received via SJC AlertMe.
- Assist with the evacuation of individuals with special needs.



ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND WEAPONS

As an institution interested in the intellectual, physical and psychological well-being of the campus community, San Jacinto College deems it important to curtail the abusive or illegal use of alcoholic beverages. All members of the College community and guests are required to comply with federal, state and local laws regarding the distribution, possession and consumption of alcoholic beverages.

ALCOHOL

The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of law and student rules to possess or consume alcoholic beverages on any of the College's campuses. Consequences could result in criminal charges or arrest by the San Jacinto College Police Department and/or sanctions by the College. The office of the Dean of Student Development is committed to promoting responsible decision making regarding alcohol and drugs through educational programming, resources and referrals.

ILLEGAL DRUGS

The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the San Jacinto College Police Department. Violators are subject to College disciplinary action, criminal prosecution, fine and imprisonment.

WEAPONS

In accordance with Texas Penal Code Ch. 46, it is a felony to intentionally, knowingly or recklessly possess a firearm, illegal knife or prohibited weapon (with or without a concealed handgun permit) on the physical premises of San Jacinto College. This includes any buildings or passenger transportation vehicles under the direct control of the educational institution.

SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING

It is the policy of San Jacinto College to provide a campus environment free of sexual harassment, sexual violence and other behaviors of a sexual nature that are hostile, unwelcoming or intimidating.

The College prohibits a wide range of verbal and physical behaviors, ranging from unwanted sexual comments to rape and acquaintance rape. Consent is a critical factor that distinguishes acceptable sexual behavior from unacceptable sexual behavior. Consent is a clear, knowing and voluntary permission by words or action to engage in mutually-agreed upon sexual activity. Consent is communicated through mutually-understandable words or actions that indicate willingness by all of the involved parties to engage in the same sexual activity, at the same time and in the same way. Clear and open communication is an essential element to conveying and understanding consent. Ideally, consent is given verbally; however, consent (or lack of consent) also may be expressed through gestures and body language. Consent cannot be freely given if the person's ability to understand and give consent is impaired. Examples of those who cannot give consent include but are not limited to:

1. The individual is under the age of 17 and is not the spouse of the actor;
2. The individual is unconscious;
3. The individual is impaired due to ingestion of a substance such as drugs or alcohol;
4. The actor compels another to submit to or participate in a sexual act by using physical force or violence against the other person or by threatening to use force or violence against another person;
5. The other person has not consented to the sexual act with the actor and the actor knows the other person is unaware that the sexual act is occurring;
6. The other person is mentally impaired or has a mental disability; or
7. The actor has misrepresented or concealed his or her true identity to the individual.

Silence does not equal consent. Additionally, consent to one form of sexual activity does not necessarily imply

consent to other forms of sexual activity. Similarly, a prior sexual history or dating history between the participants does not constitute consent. Consent may be given for specific activities and not for others. Further, any party has the right to change his or her mind and withdraw consent at any time through words or actions. Once consent is withdrawn, the sexual activity occurring must cease.

Victims of sexual assault, or persons who have information regarding a sexual assault, are strongly encouraged to report the incident to the San Jacinto College Police Department immediately. It is the policy of the department to conduct investigations of all sexual assault complaints with sensitivity, compassion, patience and respect for the victim. Investigations are conducted in accordance with guidelines established by the Texas Penal Code, Code of Criminal Procedure, and the Harris County District Attorney's Office.

All information and reports of sexual assault are kept strictly confidential. In accordance with the Texas Code of Criminal Procedures, Art. 57, victims may use a pseudonym to protect their identities. A pseudonym is a set of initials, or a fictitious name, chosen by the victim to be used in all public files and records concerning the sexual assault. The victims of sexual assault are not required to file criminal charges or seek judicial actions through the College's disciplinary process. However, victims are encouraged to report the assault in order to provide the victim with physical and emotional assistance.

San Jacinto College Police Department personnel are available to all victims to provide information about personal safety, Texas Crime Victims' Rights, Texas Crime Victims Compensation Fund and other information upon request. The Compliance and Judicial Affairs Office, the Counseling Office, or the College's Title IX Coordinator can assist victims of sexual assault, sexual violence, stalking, domestic violence, dating violence or other crimes with accessing medical or counseling services, advocacy services, social support services, legal services and police services. Even in the absence of a formal complaint, the College may be able to provide assistance to the complainant with respect to his or her academic, living, transportation or working situations.

On-campus resources:

- Contact information for the Counseling Department:

North Campus: 281-459-7192

Central Campus: 281-478-2768

South Campus: 281-922-3444

- Contact information for the Title IX/Discrimination Prevention Team:

Associate Vice Chancellor of Student Services
Joanna Zimmermann (students) – Co-Lead
Title IX Coordinator
8060 Spencer Highway, Pasadena, Texas 77505
joanna.zimmermann@sjcd.edu, 281-476-1863

Vice President, Human Resources
Sandra Ramirez (employees) – Co-Lead
Title IX Coordinator
4620 Fairmont Parkway, Pasadena, Texas 77504
sandra.ramirez@sjcd.edu, 281-991-2659

Vice Chancellor of Strategic Initiatives
Allatia Harris (equity in athletics)
8060 Spencer Highway, Pasadena, Texas 77505
allatia.harris@sjcd.edu, 281-459-7140.

Director of Employee Relations
Vickie Del Bello (employees)
4620 Fairmont Parkway, Pasadena, Texas 77504
vickie.delbello@sjcd.edu, 281-998-6357

Dean of Compliance & Judicial Affairs
Clare Iannelli (students)
8060 Spencer Highway, Pasadena, Texas 77505
clare.iannelli@sjcd.edu, 281-478-2756

Compliance Officer
Danessa Trahan (students)
8060 Spencer Highway, Pasadena, Texas 77505
danessa.trahan@sjcd.edu, 281-478-2756

Dean of Student Development - Central Campus
Shelley Rinehart (students)
8060 Spencer Highway, Pasadena, Texas 77505
shelley.rinehart@sjcd.edu, 281-998-6150, ext. 1012

Dean of Student Development - North Campus
Tami Kelly (students)
5800 Uvalde Road, Houston, Texas 77049
tami.kelly@sjcd.edu, 281-459-7653

Dean of Student Development - South Campus
Debbie Smith (students)
13735 Beamer Road, Houston, Texas 77089
deborah.smith@sjcd.edu, 281-922-3455

Provost - Central Campus
Van Wigginton
8060 Spencer Highway, Pasadena, Texas 77505
van.wigginton@sjcd.edu, 281-542-2000

Provost - North Campus
William Raffetto
5800 Uvalde Road, Houston, Texas 77049
william.raffetto@sjcd.edu, 281-459-7101

Provost - South Campus
Brenda Jones
13735 Beamer Road, Houston, Texas 77089
brenda.jones@sjcd.edu, 281-922-3403

Off-campus resources:

- The Houston Area Women's Center: 713-528-7273
- The Bridge Over Troubled Waters – 24-hour hotline: 713-473-2801
- Aid to Victims of Domestic Abuse – 713-224-9911
- Bay Area Turning Point, Inc. – 24-hour hotline: 281-286-2525
- Houston Health and Human Services Department – <http://www.houstontx.gov/health/HHS-Home-Page>
- National Center for Victims of Crime – victimsofcrime.org, 1-202-467-8700
- National Domestic Violence Hotline – thehotline.org, 1-800-799-7233
- National Sexual Violence Resource Center – <http://nsvrc.org>, 1-877-739-3895
- Rape, Abuse, and Incest National Network – <http://www.rainn.org>, 1-800-656-4673
- The Montrose Center – <http://www.montrosecenter.org/hub/services/avp/>, 713-529-3211

INSTITUTIONAL PROCEDURES AND STANDARDS OF EVIDENCE FOR DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING OFFENSES

When a report of domestic violence, dating violence, sexual assault or stalking is reported to the College, the following procedures and standards of evidence will be used during any judicial hearing on campus arising from such a report:

Incident Being Reported:	Procedure Institution Will Follow:	Evidentiary Standard:
Sexual Assault	<ol style="list-style-type: none"> 1. Depending on when reported (immediate vs. delayed report), institution will provide complainant with information about accessing medical care. 2. Institution will assess immediate safety needs of complainant. 3. Institution will assist complainant with contacting local police if complainant requests. 4. Institution will provide complainant with referrals to on and off campus mental health providers. 5. Institution will assess need to implement interim or long-term protective measures, such as changes in class schedule or a "No Contact" directive between both parties. 6. Institution will provide a "No trespass" directive to the accused party if deemed appropriate. 7. Institution will provide a copy of the Sexual Misconduct Policy to complainant and inform the complainant regarding timeframes for inquiry, investigation and resolution. 8. Institution will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and about the outcome of the hearing. 9. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation. 	<p>Sexual assault cases are referred to the Title IX Coordinator (for students) or the Title IX Coordinator (for employees) and are adjudicated by the Compliance & Judicial Affairs Office or an assigned impartial investigator using the preponderance of the evidence standard.</p>

Incident Being Reported:	Procedure Institution Will Follow:	Evidentiary Standard:
<p>Stalking</p>	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local police if complainant requests. 3. Institution will provide written information to complainant on how to preserve evidence. 4. Institution will provide complainant with referrals to on and off campus mental health providers. 5. Institution will provide a "No trespass" directive to accused party if deemed appropriate. 	<p>Stalking cases are referred to the Title IX Coordinator (for students) or the Title IX Coordinator (for employees) and are adjudicated by the Dean of Compliance & Judicial Affairs or an assigned impartial investigator using the preponderance of the evidence standard.</p> <p>If the stalking is sexually based, it may fall under the institution's Sexual Misconduct Policy and if so, would also be referred to the appropriate Title IX Coordinator and adjudicated by the institution's Compliance & Judicial Affairs Office or an assigned impartial investigator using the preponderance of the evidence standard.</p>
<p>Dating Violence</p>	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local police if complainant requests. 3. Institution will provide complainant with referrals to on and off campus mental health providers. 4. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 5. Institution will provide a "No trespass" directive to accused party if deemed appropriate. 	<p>Dating Violence cases are referred to the Title IX Coordinator (for students) or the Title IX Coordinator (for employees) and are adjudicated by the Compliance & Judicial Affairs Office or an assigned impartial investigator using the preponderance of the evidence standard.</p> <p>If the dating violence incident is sexually based, it may fall under the institution's Sexual Misconduct Policy and if so, would also be referred to the appropriate Title IX Coordinator and adjudicated by the Compliance & Judicial Affairs Office or an assigned impartial investigator using the preponderance of the evidence standard.</p>

Incident Being Reported:	Procedure Institution Will Follow:	Evidentiary Standard:
<p>Domestic Violence</p>	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local police if complainant requests. 3. Institution will provide complainant with referrals to on and off campus mental health providers. 4. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 5. Institution will provide a "No trespass" directive to accused party if deemed appropriate. 	<p>Domestic Violence cases are referred to the Title IX Coordinator (for students) or the Title IX Coordinator (for employees) and are adjudicated by the Compliance & Judicial Affairs Office or an assigned impartial investigator using the preponderance of the evidence standard.</p> <p>If the act of domestic violence is sexually based, it may fall under the institution's Sexual Misconduct Policy and if so, would also be referred to the appropriate Title IX Coordinator and adjudicated by the Compliance & Judicial Affairs Office or an assigned impartial investigator using the preponderance of the evidence standard.</p>

DISCIPLINARY PROCEEDINGS FOR ALLEGED SEXUAL OFFENSES

The San Jacinto College Compliance & Judicial Affairs Office will investigate and adjudicate alleged sexual offenses for violations of the San Jacinto College Code of Student Conduct. Please see the Code of Student Conduct for information on offenses constituting sexual misconduct.

San Jacinto College will disclose to the alleged victim of a crime of sexual misconduct, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the College against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, San Jacinto College will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Disciplinary sanctions may be imposed through the campus judicial system when a final determination regarding a sex offense allegation is made. Disciplinary sanctions will be based upon the seriousness of the offense, the student's attitude, the impact of the misconduct on the College environment, the student's overall record at the College (including prior discipline, if any) and statutory or other legal requirements, if any. Possible disciplinary sanctions include, but are not limited to:

1. **Written warning:** A formal notice stating that the Code has been violated and that future violations will be dealt with more severely.
2. **Disciplinary probation:** A sanction that indicates that the individual's standing with the College is in jeopardy and that further violations may result in suspension or expulsion.
3. **Restitution:** A sanction that requires the student to compensate an injured party for loss, damage or injury in the form of money, service or material replacement.
4. **Community service:** Performance of a specified number of hours or tasks designed to benefit the College community and/or to help the student understand why his or her behavior was inappropriate.
5. **Class or workshop attendance:** Enrollment and completion of a class or workshop designed to help the student understand why his or her behavior was inappropriate.
6. **Educational project:** Completion of a project specifically designed to help the student understand why her or his behavior was inappropriate.
7. **Suspension of privileges:** Loss of privileges, such as loss of library privileges, computer privileges, parking privileges or the privilege to attend athletic or other extracurricular events.
8. **Removal from courses or activities:** Removal from specific courses or activities, including revocation of eligibility to represent the College in athletic or other extracurricular activities.
9. **Counseling:** Mandatory counseling sessions or support group attendance
10. **Failing grade:** A failing grade may be given for a test, assignment, or course.
11. **Restrictions on access:** Restriction from entering specific College areas and/or all forms of contact with certain persons.
12. **Suspension:** Separation from the College for a specified period of time or until certain conditions are met.
13. **Expulsion:** Permanent separation from the College whereby the student is not eligible for readmission.
14. **Revocation of degree:** revocation of degree and withdrawal of diploma.

These sanctions do not diminish or replace the penalties available under generally applicable civil or criminal laws. Students are reminded that many violations of the code, including harassment and other discriminatory behavior, also may violate local, state and federal laws and may subject the student to additional penalties.

REPORTING SEXUAL OFFENSES TO SAN JACINTO COLLEGE

Students have several options when reporting sexual harassment, sexual assault, domestic violence, dating violence or stalking. They may seek informal guidance from college counselors or other college officials, or they may file a formal college grievance. Students also may file a report directly with the College police or any local law enforcement agency. Students are not required to file a police complaint in order to receive assistance from the College. Additionally, reporting an offense does not commit the student to pursuing further legal action. Students who desire assistance in order to make a police report may contact the Compliance & Judicial Affairs Office, the Counseling Office or the Title IX Coordinator.

- **San Jacinto College**

- **Police Department:**

- From campus phone: 5555

- From cell phones: 281-476-9128

- Non-emergency: 281-476-1820

- Hearing Impaired Phone Number for text messages: 713-469-1071

- **Houston Police Department:** 713-884-3131 (non-emergency)

- **Pasadena Police Department:** 713-447-1511; 713-477-1221 (non-emergency)

Title IX is a federal statute that prohibits discrimination on the basis of gender in education programs. The College has appointed several Title IX Coordinators, or harassment prevention coordinators, who facilitate the College's compliance with Title IX and other laws that prohibit discrimination. These officials can assist students with claims of sexual harassment, sexual assault, dating violence, domestic violence and stalking.

Contact information for the Title IX/Discrimination Prevention Team:

Associate Vice Chancellor of Student Services

Joanna Zimmermann (students) – Co-Lead

Title IX Coordinator

8060 Spencer Highway, Pasadena, Texas 77505

joanna.zimmermann@sjcd.edu, 281-476-1863

Vice President, Human Resources

Sandra Ramirez (employees) – Co-Lead

Title IX Coordinator

4620 Fairmont Parkway, Pasadena, Texas 77504

sandra.ramirez@sjcd.edu, 281-991-2659

Vice Chancellor of Strategic Initiatives

Allatia Harris (equity in athletics)

8060 Spencer Highway, Pasadena, Texas 77505

allatia.harris@sjcd.edu, 281-459-7140.

Director of Employee Relations

Vickie Del Bello (employees)

4620 Fairmont Parkway, Pasadena, Texas 77504

vickie.delbello@sjcd.edu, 281-998-6357

Dean of Compliance & Judicial Affairs

Clare Iannelli (students)

8060 Spencer Highway, Pasadena, Texas 77505

clare.iannelli@sjcd.edu, 281-478-2756

Compliance Officer

Danessa Trahan (students)

8060 Spencer Highway, Pasadena, Texas 77505

danessa.trahan@sjcd.edu, 281-478-2756

Dean of Student Development - Central Campus

Shelley Rinehart (students)

8060 Spencer Highway, Pasadena, Texas 77505

shelley.rinehart@sjcd.edu, 281-998-6150, ext. 1012

Dean of Student Development - North Campus

Tami Kelly (students)

5800 Uvalde Road, Houston, Texas 77049

tami.kelly@sjcd.edu, 281-459-7653

Dean of Student Development - South Campus

Debbie Smith (students)

13735 Beamer Road, Houston, Texas 77089

deborah.smith@sjcd.edu, 281-922-3455

Provost - Central Campus

Van Wigginton

8060 Spencer Highway, Pasadena, Texas 77505

van.wigginton@sjcd.edu, 281-542-2000

Provost - North Campus

William Raffetto

5800 Uvalde Road, Houston, Texas 77049

william.raffetto@sjcd.edu, 281-459-7101

Provost - South Campus

Brenda Jones

13735 Beamer Road, Houston, Texas 77089

brenda.jones@sjcd.edu, 281-922-3403

In addition to the Title IX Coordinators, numerous other College employees are designated as “responsible officials” who have reporting duties under Title IX. The following employees have a duty to report alleged instances of sexual harassment and sexual misconduct:

- Chancellor, Vice Chancellors, Vice Presidents, Provosts and Deans
- Registrar
- Faculty and Department Chairs
- Police Department personnel
- Counselors
- Risk Management personnel
- Human Resources personnel
- Athletics personnel
- Directors and Managers

Confidential Communications

In response to an act of sexual harassment or sexual violence, a victim may be unsure whom to contact for information about options and resources. Some victims may prefer a confidential consultation before deciding on a course of action. Most San Jacinto College personnel will have a duty to report complaints that come to their attention. Below, this procedure addresses when confidentiality may be honored.

Confidential communications are those communications that cannot be disclosed to another person without the reporter’s consent, except under very limited circumstances such as an imminent threat or danger to self or others. Victims may speak confidentially with a licensed professional counselor in the College’s Educational Planning & Counseling centers (North Campus: 281-459-7192; Central Campus: 281-478-2768; South Campus: 281-922-3444), pastoral counselors in the community, medical personnel, licensed social workers and victims’ advocates. These individuals may assist victims in deciding whether to report, what options exist and what resources are available. These individuals are not required to report incidents of sexual harassment, sexual violence or sexual misconduct to the College’s Title IX coordinator.

Victims may also choose to speak confidentially with counselors, educational planners and front desk staff in the counseling office. Some of these individuals are not professional counselors but have been specially designated to serve as a resource where students may obtain information about this procedure and about support services. These individuals are not required to report the names of victims to the College’s Title IX coordinator. However, these individuals will be required

to report de-identified information such as the date, time and nature of the incident. The purpose of this general reporting obligation is to enable the College to identify patterns or trends involving sexual harassment or violence.

Non-Confidential Communications

“Responsible employees” as listed in Section 400.2 of the student handbook may be required to report of sexual harassment, sexual misconduct or sexual assault, even if they have been requested by the person confiding in them to keep the discussion confidential. Non-confidential communications consist of those communications that will be disseminated to the Title IX Coordinator and others on a need-to-know basis in order to ensure that necessary steps are taken to protect the community as a whole and appropriate disciplinary measures are considered and taken. The employees identified in Section 400.2 of the student handbook have a reporting obligation. They must report to the Title IX Coordinator all relevant details of the occurrence, including names of those involved and relevant facts including date, time and location.

When receiving a sexual misconduct report from a potential victim, responsible employees shall notify the victim that (i) the employee has an obligation to report the complaint to the Title IX coordinator, and (ii) the victim may request confidentiality, which will be evaluated by the Title IX coordinator. The responsible employee shall also inform the victim that he or she may speak confidentially with a licensed professional counselor, pastoral counselor or others identified in this procedure and that those communications will not be reported to the Title IX coordinator without the victim’s consent.

Requests for Confidentiality

To the greatest extent possible, the College shall maintain the confidentiality of information and records related to investigations of complaints based on sexual harassment and sexual misconduct. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law. A Title IX Coordinator will evaluate a student's request for confidentiality in the context of the College's responsibility to provide a safe and nondiscriminatory environment for the entire College community. The Title IX Coordinator will make every effort to respect a student's request for confidentiality; however, there are situations in which the College must override a student's request for confidentiality in order to meet its Title IX obligations. When weighing a student's request for confidentiality that could preclude a meaningful investigation or potential discipline of the alleged perpetrator, the College will consider a range of factors. These factors include, but are not limited to, (i) circumstances that suggest there is an increased risk of the alleged perpetrator committing additional acts of sexual violence or other violence (e.g., whether there have been other sexual violence complaints about the same alleged perpetrator, whether the alleged perpetrator has a history of arrests, etc.); (ii) whether the sexual violence was perpetrated

with a weapon; (iii) the age of the student subjected to the sexual violence; and (iv) whether the school possesses other means to obtain relevant evidence (e.g., security cameras or personnel, physical evidence).

If the College determines that it must disclose a complainant's identity to an alleged perpetrator, it will inform the complainant prior to making this disclosure and take whatever interim measures are necessary to protect the complainant and ensure the safety of others.

Finally, while federal law requires San Jacinto College to include certain reported incidents of sexual assault, domestic violence, dating violence and stalking among its annual campus crime statistics, such information will be reported in a manner that does not identify victims.

Complaints involving victims under the age of 18

Complaints involving abuse of minors must be reported to Children's Protective Services or other law enforcement agencies. The phone number for the Texas Department of Family and Protective Services is 1-800-252-5400.

GUIDELINES AND RECOMMENDATIONS TO FOLLOW AFTER A SEXUAL ASSAULT

Students who have just experienced a sexual assault or other sexual violence should call 911 and relocate to a safe place. If the incident occurred on campus the student should contact campus police. Campus police assistance is available 24 hours a day. Campus personnel may assist the victim in obtaining transportation to a hospital or clinic, a police department or other location. Prompt medical attention in a case of recent assault is necessary to document and treat any injuries and screen for certain medical conditions and transmitted diseases. Victims may receive a medical exam with or without police involvement. A nurse examiner may perform a Sexual Assault Forensic Exam (SAFE). Such exams generally are available in hospital emergency rooms.

If a student experiences a sexual assault or other criminal offense it is important that the student take action to preserve evidence. Such evidence will be helpful in the event that the victim seeks a protective order or desires to pursue a criminal prosecution. Victims of sexual assault should not wash, shower, bathe or change clothes prior to a medical exam or treatment. If the victim needs to remove an item of clothing it should be placed in a paper bag (not a plastic bag). Instead of changing clothes, the victim may separately bring a change of clothing to the hospital to wear after the examination. Evidence of violence, such as visible injuries or bruising or damage to a vehicle, will need to be photographed. Likewise, evidence of emails, text messages or phone messages must be preserved and not deleted or altered.



MEDICAL TREATMENT

It is important to seek immediate and follow-up medical attention for several reasons. First, to assess and treat any physical injuries you may have sustained. Second, to determine the risk of sexually transmitted diseases or pregnancy and to take preventive measures. Finally, to gather evidence that could aid criminal prosecution. Physical evidence should be collected immediately, ideally within the first 24 hours. It may be collected later than this but the quality and quantity of the evidence may be diminished.

SEXUAL ASSAULT PREVENTION

San Jacinto College provides the following education, prevention and personal safety programs:

- Not Anymore online awareness and prevention training
- SHARP Training (Sexual Harassment/Assault Response and Prevention Training)
- Awareness events on each campus
- Risk management training for student organizations during College-sponsored travel

SEX OFFENDER REGISTRY

The “Campus Sex Crimes Prevention Act” is a federal law enacted on Oct. 28, 2000, that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education and/or employed or volunteering on campus.

This act amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders and requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

The Texas Department of Public Safety (DPS) is the official Texas Internet source for Sex Offender Registration information. The Sex Offender Registration open records information is extracted from the DPS Sex Offender Registration Database. The DPS maintains files based on registration information submitted by criminal justice agencies and represents a statewide source of information on sex offenders required by law to register. The DPS public web page can be found at https://records.txdps.state.tx.us/DPS_WEB/Portal/index.aspx.



ACCESS AND MAINTENANCE OF CAMPUS FACILITIES

ACCESS

The dean, director or department head is responsible for determining access to facilities under their control. San Jacinto College Police Department personnel, upon request, will prepare a security survey of the facilities to determine security coverage and appropriate access control. It is unlawful for any person to trespass on the grounds of any state of Texas institution of higher education or to damage or deface any of the buildings, statues, monuments, memorials, trees, shrubs, grasses or flowers on the grounds of any state institutions of higher education. (Texas Education Code Section 51.204)

The governing board of a state institution of higher education or its authorized representatives may refuse to allow persons having no legitimate business to enter on property under the board's control, and may remove any person from the property on his or her refusal to leave peaceably on request. Identification may be required of any person on the property. (Texas Education Code Section 51.209)

MAINTENANCE

The maintenance department at San Jacinto College maintains the buildings, grounds, utility systems and custodial services for the College campuses. They provide electricity, running water, waste disposal, landscape maintenance, building/office renovation, custodial services and emergency repairs. Faculty and staff are encouraged to report maintenance problems.

Police personnel report any security problems they identify to the maintenance department for repair. If the security issue presents a high risk, police personnel will stand by until the problem is turned over to the maintenance department.

San Jacinto College police personnel routinely check campus lights and blue light emergency telephones to ensure they are working properly. Any deficiencies are reported to maintenance for repair.



SECURITY AWARENESS PROGRAMS

San Jacinto College provides the following trainings and programs to all currently enrolled students and employees on an ongoing basis:

- Not Anymore online awareness and prevention training
- SHARP Training (Sexual Harassment/Assault Response and Prevention Training)
- Awareness events on each campus
- Risk management training for students during College-sponsored travel

Not Anymore is an online program designed specifically for community colleges that educates students about the following topics that may occur on a college campus:

- Bystander Intervention
- Consent
- Dating and Domestic Violence
- Sexual Assault
- Sexual Harassment
- Stalking
- Verbal Defense
- The Role of Alcohol

SHARP Training is an on-campus training led by both a staff member and a San Jacinto College police officer. The training is specifically designed to train students and staff about behaviors that can keep situations that occur on a college campus from escalating.

Awareness events are coordinated by the Student Engagement & Activities Offices and the Educational Planning, Counseling & Completion Offices. Examples of awareness events include, but are not limited to, the following topics: domestic violence, stalking, alcohol and drug abuse, distracted driving, hunger and homelessness, eating disorders and mental health.

Risk management training is offered to all students who travel on College-sponsored overnight trips with their student clubs/organizations. You can find out more information by contacting your campus Student Engagement & Activities Office.

Preventing discrimination and sexual violence is an interactive training program designed to educate employees about Title IX and key provisions in the Campus SaVE Act. These provisions were incorporated into law through the Violence Against Women Act (VAWA) and the Violence Against Women Reauthorization Act (VAWRA), effectively amending the Clery Act.

Unlawful harassment prevention is an online training program intended to clarify what constitutes sexual harassment, to raise the level of sensitivity regarding behaviors that might be interpreted as offensive and to provide information about procedures available to employees for dealing with sexual harassment that they may observe or personally encounter in the workplace.



CRIME PREVENTION PROGRAMS

The San Jacinto College Police Department offers a variety of crime prevention programs to our community members:

- Personal safety awareness
- Office security survey
- Sexual assault awareness
- Bicycle or personal property engraving

For additional information, or to schedule a program, you are encouraged to call the San Jacinto College Police Department at 281-476-1820, or stop by and visit at 8060 Spencer Highway, Pasadena, Texas 77505.

THEFT PREVENTION

Three elements must be present for any crime to occur: desire, ability and opportunity. It is important for all of us to understand our role in the reduction of crime.

The San Jacinto College Police Department encourages all students and employees to take an active role in the protection of their property. Criminal opportunities to commit theft can be minimized by taking advantage of crime prevention programs offered by the College police department and by not leaving property unsecured or unattended.



DEFINITIONS OF CLERY ACT (GENERAL)

1. "On Campus" is defined as any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls. This also includes any building or property that is within or reasonably contiguous to the geographic area that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as food or other retail vendor).
2. "Non-Campus" is defined as any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution. This also includes any building or property owned or controlled by a student organization that is officially recognized by the institution.
3. "Public Property" is defined as all public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.
4. Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.
5. Negligent Manslaughter: The killing of another person through gross negligence.
6. Sex Offenses: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.
7. Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim, including instances in which the victim is incapable of giving consent.
8. Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.
9. Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
10. Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

11. Domestic Violence: A felony or misdemeanor crime of violence committed by:
- A current or former spouse or intimate partner of the victim
 - A person with whom the victim shares a child in common
 - A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner
 - A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies (under VAWA), or
 - Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction
12. Dating Violence: Violence committed by a person:
- Who is or has been in a social relationship of a romantic or intimate nature with the victim, and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship
13. Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
- Fear for his or her safety or the safety of others
 - Suffer substantial emotional distress
14. Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
15. Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)
16. Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking and all attempts to commit any of the aforementioned acts.
17. Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)
18. Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
19. Hate Crime: Any of the aforementioned offenses, and any other crime involving bodily injury reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias.
20. Race: A preformed negative attitude toward a group of persons who possess common physical characteristics.
21. Gender: A preformed negative opinion or attitude toward a group of persons because those persons are male or female.

22. Gender Identity: A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals.
23. Religion: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.
24. Sexual Orientation: A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.
25. Ethnicity/National Origin: A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions.
26. Disability: A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced aged or illness.
27. Additional Hate Crime Definitions: In addition to any of the crimes above the following acts are now reportable as Hate Crimes when motivated by prejudice on account of race, gender, religion, sexual orientation, ethnicity or disability.
28. Larceny Theft: The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another.
29. Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
30. Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
31. Destruction/Damage/Vandalism of Property (Except "Arson"): To willfully or maliciously, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
32. Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.
33. Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (enzedrine).
34. Liquor Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing or possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkness and driving under the influence are not included in this definition.)

San Jacinto College

***Crime
Statistics***

SAN JACINTO COLLEGE CRIME STATISTICS CENTRAL CAMPUS

Offense Type	On Campus			Non-Campus			Public Property			Residential			Total			Unfounded Crimes**
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2015
Homicide																
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses																
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	1	1	1	0	0	0	0	0	0	0	0	0	1	1	1	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	1	1	0	0	0	0	0	0	0	0	0	0	1	1	0	0
Hate Crimes																
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity/National Origin	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Institutions are required to publish the number of "Unfounded Crimes" beginning with calendar year 2015 crime statistics.

Offense Type	On Campus			Non-Campus			Public Property			Residential			Total			Unfounded Crimes**
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2015
Liquor Law Violations																
Arrests	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
Referrals	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
Drug Law Violations																
Arrests	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law Violations																
Arrests	0	1	0	0	1	0	0	0	0	0	0	0	0	2	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Institutions are required to publish the number of "Unfounded Crimes" beginning with calendar year 2015 crime statistics.

SAN JACINTO COLLEGE CRIME STATISTICS NORTH CAMPUS

Offense Type	On Campus			Non-Campus			Public Property			Residential			Total			Unfounded Crimes**
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2015
Homicide																
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses																
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0
Burglary	1	1	2	0	0	0	0	0	0	0	0	0	1	1	2	0
Motor Vehicle Theft	1	0	2	0	0	0	0	0	0	0	0	0	1	0	2	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Stalking	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
Hate Crimes																
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity/National Origin	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Institutions are required to publish the number of "Unfounded Crimes" beginning with calendar year 2015 crime statistics.

Offense Type	On Campus			Non-Campus			Public Property			Residential			Total			Unfounded Crimes**
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2015
Liquor Law Violations																
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations																
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law Violations																
Arrests	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Institutions are required to publish the number of "Unfounded Crimes" beginning with calendar year 2015 crime statistics.

SAN JACINTO COLLEGE CRIME STATISTICS SOUTH CAMPUS

Offense Type	On Campus			Non-Campus			Public Property			Residential			Total			Unfounded Crimes**
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2015
Homicide																
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses																
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	1	1	1	0	0	0	0	0	0	0	0	0	1	1	1	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Motor Vehicle Theft	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	3	0	0	0	0	0	0	0	0	0	0	0	3	0	0	1
Hate Crimes																
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Ethnicity/National Origin	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Institutions are required to publish the number of "Unfounded Crimes" beginning with calendar year 2015 crime statistics.

Offense Type	On Campus			Non-Campus			Public Property			Residential			Total			Unfounded Crimes**
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2015
Liquor Law Violations																
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations																
Arrests	1	0	1	0	0	0	0	0	0	0	0	0	1	0	1	0
Referrals	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
Weapons Law Violations																
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0

**Institutions are required to publish the number of "Unfounded Crimes" beginning with calendar year 2015 crime statistics.



THE HIGHER EDUCATION OPPORTUNITY ACT OF 2008 - LEGAL REQUIREMENTS

New regulations in the Higher Education Opportunity Act of 2008 state that beginning Oct. 1, 2010, an institution that maintains any on-campus student housing facility must prepare an annual fire safety report that contains, at a minimum, the following information:

- Fire statistics for each on-campus student housing facility, for the three most recent calendar years for which data are available
- A description of each on-campus student housing facility fire safety system
- The number of fire drills held during the previous calendar year
- Institution's policy on portable electrical appliances, smoking and open flames in a student housing facility
- The institution's procedures for student housing evacuation in the case of a fire
- The policies regarding fire safety education and training programs provided to the students and employees. In these policies the institution must describe the procedures that students and employees should follow in the case of a fire.
- For purposes of including a fire in the statistics in the annual fire safety report, a list of the titles of each person or organization to which students and employees should report that a fire occurred
- Plans for future improvements in fire safety, if determined necessary by the institution
- Maintain a written, easily understood fire log that records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. This log must include the nature, date, time and general location of each fire.



ANNUAL FIRE SAFETY REPORT - 2016

The San Jacinto College Police Department is responsible for the Annual Fire Safety Report. The following San Jacinto College Annual Fire Safety Report discloses all information required by the Higher Education Opportunity Act (HEOA)/ Clery Act as it relates to any on-campus student housing fire\fire alarm statistical information for the year of 2015.

A printed document that contains the Annual Security Report as well as the Fire Safety Report can be found at the San Jacinto College Police Department, located at 8060 Spencer Highway, Pasadena, Texas 77505, on its website at sanjac.edu/police, or by calling 281-476-1820.



FIRE SAFETY STATISTICS

San Jacinto College maintains a Fire Log. The Fire Log table (Figure-1, pg. 40) is designed to contain a compilation of actual fire/fire alarm statistics for each calendar year (should any exist) for San Jacinto College on-campus student housing. The Fire Log table is designed to include statistics outlining the number of actual fires and the cause of each actual fire, the number of injuries and deaths related to actual fires and the value of property damage related to actual fires for San Jacinto College on-campus student housing (should any exist).

For a fire to be reportable under the Higher Education Opportunity Act of 2008 it must be an actual fire, and it must meet the federal definition of a fire. The Higher Education Opportunity Act (HEOA) regulations define fire as “any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.”

FIGURE 1 – SAN JACINTO COLLEGE FIRE LOG

(Figure 1 – is for San Jacinto College on-campus student housing only and does not include fire log information for other San Jacinto College campus buildings/facilities.)

Date	Location	Type/Cause	Number of related injuries resulting in treatment at a medical facility	Related deaths	Property	Value of damaged property
Year 2014	None reported	None reported	None reported	None reported	None reported	None reported
Year 2013	None reported	None reported	None reported	None reported	None reported	None reported
Year 2012	None reported	None reported	None reported	None reported	None reported	None reported

FIGURE 2 – FIRE PROTECTION SYSTEMS/FIRE DRILL TRAINING

(Figure 2 – is for San Jacinto College on-campus student housing only and does not include fire log information for other San Jacinto College campus buildings/facilities.)

Date	Sprinkler or Fire Suppression System (Yes/No)	Heat &/or Smoke Detector (Yes/ No)	Fire Alarm (Yes/ No)	Strobe Lights (Yes/No)	Number of Mandatory Supervised Fire Drills each year	Students trained to evacuate Bldg./Meet at assembly areas (Yes/No)
Year 2014	No	Yes	Yes	Yes	0*	No
Year 2013	No	Yes	Yes	Yes	0	No
Year 2012	No	Yes	Yes	Yes	0	No

On-campus student housing was closed in May of 2013, and all resident students were moved off campus.

MANDATORY SUPERVISED FIRE DRILLS

For the years 2012, 2013 and 2014, San Jacinto College did not conduct a mandatory supervised fire drill in its on-campus student housing facility. The on-campus student housing facility was closed in May of 2013, and all students were moved off campus.



CAMPUS MAPS





SOUTH CAMPUS
 13735 Beamer Road
 Houston, Texas 77089



SAN JACINTO COLLEGE

SOUTH CAMPUS

- 1 Science/Allied Health
 - 6 Welcome Center
 - 7 Academic Wing-North
 - 8 Academic Hall
 - 9 Academic Wing-South
 - 10 Library
-
- 11 Student Center
 - 12 Interactive Learning Center
 - 13 Jones Technical Building
 - 14 Auto/Body Shop
 - 15 Fine Arts Center
-
- 21 Gymnasium
 - 22 Children's Center
 - 23 Industrial Technology Center
 - 24 Tennis Courts
 - 25 Softball Field
 - 26 Soccer Field
-
- M1 Deliveries/Maintenance
 - a Central Plant

- Designated Campus Entry
- Designated Smoking Area
- Emergency Assistance Phone



NORTH CAMPUS
 5800 Uvalde Road
 Houston, Texas 77049



SAN JACINTO COLLEGE

NORTH CAMPUS

- 1 Fine Arts Center
 - 2 Interactive Learning Center
 - 6 Welcome Center
 - 7 Burleson Classroom
 - 8 Spencer Building
 - 9 Brightwell Technical
 - 10 Wheeler Technical
-
- 11 Children Center - Lab School
 - 12 Student Center
 - 14 Library
 - 16 Gymnasium
 - 17 Science/Allied Health
 - 18 Industrial Technology - Diesel/Auto Collision
 - 19 Industrial Technology - Welding
 - 20 Industrial Technology - Crafts/Trades
-
- 21 Tennis Courts
 - 22 Baseball Field
 - 33 Center for Industrial Technology
-
- M1 Maintenance/Deliveries
 - a Central Plant
 - b Central Plant

- X Designated Campus Entry
- ☞ Designated Smoking Area
- ☎ Emergency Assistance Phone

CENTRAL CAMPUS

8060 Spencer Highway
Pasadena, Texas 77505



SAN JACINTO COLLEGE

CENTRAL CAMPUS

- 1 Interactive Learning Center
 - 2 West Classroom Building
 - 3 Administration Building
 - 4 East Classroom Building
 - 5 Music Building
 - 6 Education Center-Lab School
-
- 11 Health Science
 - 12 Slocomb Auditorium
 - 13 Fine Arts
 - 14 Student Center
 - 15 Davison Tech
 - 16 Ball Tech
 - 17 Anderson Tech
 - 18 Gymnasium
 - 19 Science Building
 - 20 Frels Building
-
- 21 Library
 - 26 Transportation Center
 - 27 Athletic Track
 - 30 Non-Destructive Testing
 - 31 Technical Education
 - 32 Welding and CTD
 - 34 Campus Police and Maintenance
 - 40 Tennis Courts
 - 41 Volleyball Courts
 - 42 Pro Shop

- a Switch Gear Building
- b Central Plant

- X Designated Campus Entry
- Designated Smoking Area
- ☎ Emergency Assistance Phone



MARITIME CAMPUS
 3700 Old Highway 146
 La Porte, Texas 77571



SAN JACINTO COLLEGE
 MARITIME TECHNOLOGY AND TRAINING CENTER ON THE MARITIME CAMPUS

1 Maritime Technology & Training Center
 2 Training Pool
 a Utility Yard

X Designated Campus Entry
 - Designated Smoking Area



SAN JACINTO COLLEGE DISTRICT MISSION, VISION AND VALUES

OUR MISSION

Our mission is to ensure student success, create seamless transitions and enrich the quality of life in the communities we serve.

OUR VISION

San Jacinto College will be the leader in educational excellence and in the achievement of equity among diverse populations. We will empower students to achieve their goals, redefine their expectations, and encourage their exploration of new opportunities. Our passions are people, learning, innovation and continuous improvement.

OUR VALUES

INTEGRITY: ETHICAL AND PROFESSIONAL

"We act in ways which instill confidence and trust."

EXCELLENCE: IN EVERYTHING WE DO

"We achieve quality results in everything we do."

ACCOUNTABILITY: IT'S UP TO US

"We take responsibility for our commitments and outcomes."

INNOVATION: LEAD THE WAY

"We apply our knowledge, skill, insight and imagination to recognize opportunities, solve problems and recommend new solutions."

SENSE OF COMMUNITY: CARING FOR THOSE WE SERVE AND OURSELVES

"We demonstrate genuine concern for the well-being of our students, our community, and ourselves."

STUDENT SUCCESS: OUR ULTIMATE MEASURE

"We enable students to achieve their goals."

DIVERSITY: CELEBRATE THE DIFFERENCES

"We celebrate the diversity of ideas and cultures."

COLLABORATION: WE WORK TOGETHER

"We work together for the benefit of the College."

CAMPUS SECURITY AND FIRE SAFETY REPORT

The San Jacinto Community College District is committed to assisting all members of the San Jacinto College community in providing for their own safety and security. In accordance with the Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the annual security compliance document is available on the San Jacinto College Police Department website, www.sanjac.edu/security-report. Crime statistics for the past three annual years are also available at: ope.ed.gov/Security/.

A hard copy of the San Jacinto College Annual Security and Fire Safety Report is available for review at each of the three campus police departments.

Central Campus

Campus Police and Maintenance
Room C34.105
8060 Spencer Highway
Pasadena, Texas 77505

North Campus

Slovacek Student Center
Room N12.205
5800 Uvalde Road
Houston, Texas 77049

South Campus

J.D. Bruce Student Center
Room S11.100
13735 Beamer Road
Houston, Texas 77089

The website and report contain information regarding campus security and personal safety, including topics such as crime prevention, College police law enforcement authority, crime reporting policies, disciplinary procedures and other matters of importance related to security on our campuses. They also contain information about crime statistics for the three previous calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by San Jacinto College; and on public property within, or immediately adjacent to and accessible from, the campuses.

GRADUATION AND COMPLETION RATES

In compliance with Public Law 101-542 (as amended by P.L. 102-26), San Jacinto College publishes a report of completion rates for full-time undergraduate students seeking an associate degree, a certificate of technology or transfer to a four-year institution. This report is updated annually. The report is available separately for each San Jacinto College campus, and is stratified by gender, ethnicity and varsity sport. The report is available upon request in the campus provost's office. Current and prospective students and student-athletes are encouraged to familiarize themselves with the information in this report prior to enrolling or entering in any financial obligations with or through the College.

ACCREDITATION STATEMENT

The San Jacinto Community College District is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of The San Jacinto Community College District.

NON-DISCRIMINATION STATEMENT

The San Jacinto College District is committed to equal employment opportunity for all students, employees and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status or veteran status in accordance with applicable federal and state laws. No person including students, faculty, staff, part-time and temporary workers will be excluded from participation in, denied the benefits of, or be subjected to discrimination or harassment under any program or activity sponsored or conducted by the San Jacinto College District on the basis of the categories listed.

The following College officials have been designated to handle inquiries regarding the College's non-discrimination policies:

CONTACT INFORMATION FOR THE TITLE IX/DISCRIMINATION PREVENTION TEAM:

Associate Vice Chancellor of Student Services
Joanna Zimmermann (students) – Co-Lead
Title IX Coordinator
8060 Spencer Highway, Pasadena, Texas 77505
joanna.zimmermann@sjcd.edu, 281-476-1863

Vice President, Human Resources
Sandra Ramirez (employees) – Co-Lead
Title IX Coordinator
4620 Fairmont Parkway, Pasadena, Texas 77504
sandra.ramirez@sjcd.edu, 281-991-2659

Vice Chancellor of Strategic Initiatives
Allatia Harris (equity in athletics)
8060 Spencer Highway, Pasadena, Texas 77505
allatia.harris@sjcd.edu, 281-459-7140.

Director of Employee Relations
Vickie Del Bello (employees)
4620 Fairmont Parkway, Pasadena, Texas 77504
vickie.delbello@sjcd.edu, 281-998-6357

Dean of Compliance & Judicial Affairs
Clare Iannelli (students)
8060 Spencer Highway, Pasadena, Texas 77505
clare.iannelli@sjcd.edu, 281-478-2756

Compliance Officer
Danessa Trahan (students)
8060 Spencer Highway, Pasadena, Texas 77505
danessa.trahan@sjcd.edu, 281-478-2756

Dean of Student Development - Central Campus
Shelley Rinehart (students)
8060 Spencer Highway, Pasadena, Texas 77505
shelley.rinehart@sjcd.edu, 281-998-6150, ext. 1012

Dean of Student Development - North Campus
Tami Kelly (students)
5800 Uvalde Road, Houston, Texas 77049
tami.kelly@sjcd.edu, 281-459-7653

Dean of Student Development - South Campus
Debbie Smith (students)
13735 Beamer Road, Houston, Texas 77089
deborah.smith@sjcd.edu, 281-922-3455

Provost - Central Campus
Van Wigginton
8060 Spencer Highway, Pasadena, Texas 77505
van.wigginton@sjcd.edu, 281-542-2000

Provost - North Campus
William Raffetto
5800 Uvalde Road, Houston, Texas 77049
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Provost - South Campus
Brenda Jones
13735 Beamer Road, Houston, Texas 77089
brenda.jones@sjcd.edu, 281-922-3403



San Jacinto College Police Department
www.sanjac.edu • 281-998-6150



An equal opportunity institution



SAN JACINTO
COLLEGE
Your Goals. Your College.